Coastal Bend Council Of Governments

Annual Budget

Calendar Year 2019

Coastal Bend Council of Governments 2910 Leopard Street Corpus Christi, Texas 78408 (361) 883-5743

CERTIFICATE

The undersigned hereby certifies that:

- 1. He is duly appointed, qualified, and acting Chairman of the Coastal Bend Council of Governments.
- 2. The 2019 Annual Budget and dues structure for the Coastal Bend Council of Governments, attached hereto, were duly adopted by a majority of the voting representatives present at a meeting of the Coastal Bend Council of Governments on December 14, 2018.
- 3. Said adoption is duly reflected in the official Minutes of the proceeding of the aforementioned meeting.
- 4. Said Budget and dues structures are effective as of January 1, 2019.

Witness my hand on this 14th day of December, 2018

JUDGE C. A. MILLS

COASTAL BEND COUNCIL OF GOVERNMENTS

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Foreword

The Coastal Bend Council of Governments' Annual Budget for Calendar Year Ending December 31, 2019, has been prepared to provide the Council's management with a financial management tool that will help control and monitor costs for compliance with OMB's Uniform Grant Guidance. The general and special revenue funds' 2019 budgets were prepared in accordance with generally accepted accounting principles (GAAP).

The Schedule of Operating Revenues and Expenditures and Changes in Fund Balance, located on page 1, summarize the projected revenues and expenditures necessary to operate the Council's General and Special Revenue Funds. The General Fund accounts for the revenues and expenditures of all programs supported with federal, state, and/or local funds. The Special Revenue Fund accounts for the revenues and expenditures of the Council's 9-1-1 program supported with 9-1-1 service fees. This schedule includes all salaries, benefits, indirect costs, and other direct costs of operating the Council, as well as, an estimation of the General Fund's 2019 year-end fund balance.

The Schedule of Expenditures and Revenues for the General Fund and Special Revenue Fund, located on pages 4 through 13 provide <u>detailed</u> financial information of the operating expenditures necessary to administer the Council's programs in the cost effective manner, as well as, the types of revenues supporting these costs. The pass-through expenditures are for the grants in which the Council serves as fiscal agent with administrative responsibility but where expenditures are made by, or directly for, participating local governments, nonprofit organizations, and the citizens of the Coastal Bend Region. These pass-through expenditures are supported with federal, state and/or local funds.

The Council was awarded two new grants for disaster recovery efforts in the Coastal Bend Area from EDA, in the amount of \$180,000, and the General Land Office in the amount of \$61,900. The Council hired a Regional Disaster Recovery Manager to manage disaster recovery, particularly in the rural communities, and plan for future economic resilience. The Council's part time Benefits Counselor/Residential Repairs Specialist is assisting the General Land Office in disaster relief, recovery, and restoration, and economic revitalization activities in areas affected by Hurricane Harvey.

The Schedule of Indirect Costs and Indirect Cost Rate, located on page 14, details the administrative and finance personnel costs as well other costs associated with the operations of the finance and administrative department. The indirect costs reported on page 14 benefit all grant programs. These costs are expected to be recovered in year 2019 utilizing an indirect cost rate of 34.22% and budgetary personnel costs base of \$1,305,602 which consist of direct chargeable salaries and paid time off. This generates approximately \$446,800 indirect cost recovery.

The Schedule of Central Service Cost Allocation Plan (CSCAP), located on page 16, fairly distributes to the grants which benefit from administrative and finance personnel costs associated with the processing of accounts payable, accounts receivable, payroll processing, management advisory services, and reproduction/mail outs, and other costs associated with these central services using allocation bases such as number of employees, number of accounts payable invoices processed and direct hours.

The Coastal Bend Council of Governments has the following departments which are responsible for improving the health, safety, disaster recovery, and general welfare of the Coastal Bend residents; and the planning of economic development and solid waste projects for the Coastal Bend area:

Area Agency on Aging (AAA) & the Aging & Disability Resource Center (ADRC) Department:

The Area Agency on Aging is responsible for planning and coordinating human services, information, and benefits counseling for the elderly citizens of the Coastal Bend region. The employees assigned to the AAA/ADRC Grants are the Area Agency on Aging Director, Assistant Director, Operations Manager, Ombudsman Coordinator, IR&A Specialist/Administrative Assistant, Family Caregiver Specialist, two Benefits Counselors, Benefits Counselor/IR&A, ADRC Benefits Counselor, Care Coordinator, IR&A Specialist, Transition Support (part-time), Data Management Assistant (part-time), Family Caregiver Administrative Assistant (part-time), ADRC Benefits Counselor/Residential Repairs Specialist (part-time), and Benefits Counselor (part-time).

Environmental and Planning Department:

The Environmental and Planning department is responsible for conducting all urban/regional planning, economic development activities, disaster recovery efforts, criminal justice planning, environmental water quality management planning, solid waste management and emergency management planning. The employees assigned to the Environmental and Planning Grants are the Director of Planning and Economic Development, Homeland Security Coordinator, Environmental Planner, Regional Disaster Recovery Manager, Homeland Security/Criminal Justice Planner, and Homeland Security Assistant (part time).

9-1-1 Department:

The 9-1-1 department is responsible for the administration and maintenance of the enhanced 9-1-1 system and Geographic Information System (GIS) Mapping throughout the Coastal Bend Region. The employees assigned to the 9-1-1 Program are the Executive Director, (thirty percent spent on 9-1-1 coordination efforts), GIS Mapping Administrator, Network Specialist, GIS Specialist, three 9-1-1 GIS Assistants (part time), Finance Director and Accountant charged twenty-five and ten percent to 9-1-1 activities, respectively.

Finance and Administrative Department:

The Finance and Administrative department is responsible for the Council's management, administration, and supportive services such as personnel management, budgeting, procurement, accounting, auditing, financial reporting/policies, reproduction, operating mail room, maintenance of building facilities, public information and liaison with board membership. The employees assigned to the Council's administrative and financial management functions and charged to indirect cost pool are the Executive Director, Director of Finance, one full-time Accountant, one part- time Accountant, Administrative/Accounting Assistant and a Printer/Custodian.

The Schedule of Operating and Pass-through Revenues and Expenditures and Changes in Fund Balances for Calendar Years Ending December 31, 2019, 2018, and ended 2017, located on pages 20 and 21, gives comparative financial information of the Council's proposed budget for 2019 as compared with the most recent year completed, 2017, the approved budget for 2018 and the estimated revenues and expenditures for 2018.

Coastal Bend Council of Governments Schedule of Operating Revenues & Expenditures & Changes in Fund Balance -General Fund For Calendar Year Ending December 31, 2019

Estimated Fund Balance at January 1, 2019		\$	630,802
Operating Revenues			
Dues	\$ 105,182		
Interest Earned-CBCOG	9,339		
Interest Earned-9-1-1 Program	4,848		
State Funds - 9-1-1 Program	1,777,796		
State Administered Funds	1,961,911		
Direct Federal Funds	162,086		
Local Funds	26,210		
Indirect Cost Recovery	45,519		
Total Operating Revenues			4,092,891
Operating Expenditures			
Personnel Costs	\$ 2,211,790		
Indirect Costs (Excluding Personnel Costs)	116,247		
Central Service Costs (Excluding Personnel Costs)	15,034		
Other Direct Expenditures (excluding Central Service Personnel Costs)	375,570		
Other Direct Expenditures- 9-1-1 Program (excluding Central Service Personnel Costs	1,321,672		
Expenditures paid with CBCOG funds	225		
Executive Board Expenditures	500		
Total Operating Expenditures			4,041,038
Estimated Fund Balance at December 31, 2019		_\$_	682,655

COASTAL BEND COUNCIL OF GOVERNMENTS SCHEDULE OF GRANT/PROGRAM IDENTIFICATION INDEX FOR CALENDAR YEAR ENDING DECEMBER 31, 2019

Grant/Program	Grant/Program	Grant/Program Name	Funding/Oversight
Number	Year		Agency
AAA #1	2018-2019	Title III Administration	HHSC
AAA #2*	2019-2020	Title III Administration	HHSC
Ombuds. #1	2018-2019	Title III Ombudsman Activities	HHSC
Ombuds. #2*	2019-2020	Title III Ombudsman Activities	HHSC
Care Coord. #1	2018-2019	Title III Care Coordination	HHSC
Care Coord. #2*	2019-2020	Title III Care Coordination	HHSC
I/R&A #1	2018-2019	Title III Information, Referral & Assis	
I/R&A #2*	2019-2020	Title III Information, Referral & Assi	
Legal Assist. #1	2018-2019	Title III Legal Assistance Over 60	HHSC
Legal Assist. #2*	2019-2020	Title III Legal Assistance Over 60	HHSC
Caregivers Ed/Trng #		Caregivers Training & Education Pro	
Caregivers Ed/Trng #		Caregivers Training & Education Pro	_
ADRC #1	2018-2019	Aging & Disability Resource Centers	HHSC
ADRC #2*	2019-2020	Aging & Disability Resource Centers	HHSC
Legal Aware #1	2018-2019	Title III Legal Awareness	HHSC
Legal Aware #2*	2019-2020	Title III Legal Awareness	HHSC
Caregiver Info Svcs #		Title III Caregivers Info Svcs	HHSC
Caregiver Info Svcs #		Title III Caregivers Info Svcs	HHSC
HICAP #1	2018-2019	Title III HICAP Outreach/Assistant	HHSC
HICAP #2*	2019-2020	Title III HICAP Outreach/Assistant	HHSC
MIPPA #1	2018-2019	MIPPA Outreach/Assistant	HHSC
MIPPA #2*	2019-2020	MIPPA Outreach/Assistant	HHSC
AAA Purchase Pool #	1 2018-2019	Title III Purchase Pool	HHSC
AAA Purchase Pool #	2* 2019-2020	Title III Purchase Pool	HHSC
AAA Title B, C1, C2	#1 2018-2019	Title III B, C1, C2, Nutrition Consult	HHSC
AAA Title B, C1, C2#	[#] 2*2019-2020	Title III B, C1, C2, Nutrition Consult	HHSC
Evidence Based Intr. #	#1 2018-2019	Title III Evidence Based Intervention	HHSC
Evidence Based Intr. #	#2*2019-2020	Title III Evidence Based Intervention	HHSC
Data Management #1	2018-2019	Title III Data Management	HHSC
Data Management #2*	* 2019-2020	Title III Data Management	HHSC
Caregivers Coord #1	2019-2019	Caregivers Care Coordination	HHSC
Caregivers Coord #2*	2019-2020	Caregivers Care Coordination	HHSC
Solid Waste #1	2018-2019	Regional Solid Waste Coord.	TCEQ
Solid Waste #2	2019-2020	Regional Solid Waste Coord.	TCEQ
Water Quality #1	2018-2019	Water Quality Coordination Efforts	TCEQ
Water Quality #2	2019-2020	Water Quality Coordination Efforts	TCEQ
EDA #1	2019	Economic Development Admin.	EDA
EDA DR #1	2019	Regional Disaster Recovery & Plannin	ng EDA
Homeland Security #1		Homeland Security Planning	HSGP
General Land Office #	[‡] 1 2019	Disaster Recovery Efforts from Harve	y GLO

^{*}Denotes proposed budgets not yet approved by funding and/or oversight agency.

COASTAL BEND COUNCIL OF GOVERNMENTS SCHEDULE OF GRANT/PROGRAM IDENTIFICATION INDEX FOR CALENDAR YEAR ENDING DECEMBER 31, 2019

Grant/Program Number	Grant/Program Year	Grant/Program Name	Funding/Oversight Agency
Region. Review #1 Region. Review #2* Reg. CJD #1 Reg. CJD #2* Reg. Trng. Acad. #1 Reg. Trng. Acad. #2 HSGD-HS #1 HSGD-HS #2* CSEC #1 CSEC #2*	2018-2019 2019-2020 2018-2019 2019-2020 2018-2019 2019-2020 2018-2019 2019-2020 2018-2019 2019-2020	Regional Review Planning Regional Review Planning Regional Criminal Justice Coord. Regional Criminal Justice Coord. Regional Training Academy Regional Training Academy HSGD Homeland Security HSGD Homeland Security 9-1-1 Program 9-1-1 Program	TDHCA TDHCA CJD CJD CJD CJD HSGD HSGD CSEC CSEC

State and Federal Abbreviations Used in the Budget Are:

HHSC	Texas Department of Health and Human Services Commission
CJD	Office of the Governor, Criminal Justice Division
EDA	Economic Development Administration - U.S. Department of Commerce
TDHCA	Texas Department of Housing and Community Affairs
TCEQ	Texas Commission on Environmental Quality
CSEC	Commission on State Emergency Communication
HSGP	Homeland Security Grant Program
HSGD	Homeland Security Grants Division
GLO	General Land Office

^{*}Denotes proposed budgets not yet approved by funding and/or oversight agency.

AAA Grants

		AAA Admin	AAA Admin	Ombuds	•	Ombuds	Coc	Care ordination	Coo	Care rdination
		#1	#2	 #1		#2		#1		#2
Operating Expenditures										
Salaries & Paid Time Off	\$	117,865	\$ 39,289	\$ 39,461	\$	13,154	\$	22,349	\$	7,451
Indirect Costs		40,333	13,445	13,503		4,501		7,648		2,550
Health, Retirement & Other Benefits		38,569	12,857	17,127		5,709		8,592		2,865
Rental Space		6,978	2,319	3,177		1,059		1,336		445
Utilities		593	198	276		94		155		51
Training		595	198	117		39		9		-
Accounting & Payroll Services		22,705	7,162	2,639		836		1,485		495
Management Advisory Services		1,384	461	-		•		-		-
Auditing Services		1,463	-	781		-		495		-
Dues & Subscriptions		1,505	502	83				21		-
Advertisements & Recognitions		2,181	594	281		94		34		-
Printing & Publications		-	-	210		-		-		-
Maintenance & Repairs		304	102	75		25		75		25
Office Supplies/Equip./Furniture/Software		1,750	584	1,307		436		402		135
Travel		3,592	1,197	10,304		3,434		323		107
Telephone		2,966	989	1,628		542		916		305
Postage & Freight		688	229	159		53		254		85
Reproduction Costs & Mailout Services		469	156	123		42		373		124
Contractual Services		239	-	-		-		5,374		1,791
Insurance		1,347	449	939		313		419		-
Equipment		•	-	-		-		-		-
Total Operating Expenditures	\$	245,526	\$ 80,731	\$ 92,190	\$	30,331	\$	50,260	\$	16,429
Subcontractors/Program Expenditures										
Contract Services Program Expenditures	\$	-	\$ -	\$ -	\$	-	\$	-	\$	-
Total Subcontractor/Program Expenditures	\$	_	\$ _	\$ _	\$	-	\$	-	\$	-
Total Grant Expenditures	<u>\$</u>	245,526	\$ 80,731	\$ 92,190	\$	30,331	\$	50,260	\$	16,429
Revenues										
State Funds	\$	184,145	\$ 60,548	\$ 92,190	\$	30,331	\$	50,260	\$	16,429
Direct Federal Funds		-	-	-		-		-		-
CBCOG Funds		61,381	20,183			-		-		-
Local Funds		-	 -	 -		_		-		
Total Revenues	\$	245,526	\$ 80,731	\$ 92,190	\$	30,331	\$	50,260	\$	16,429

AAA Grants

Salaries & Paid Time Off \$ 29,537 \$ 9,846 \$ 25,777 \$ 8,592 \$ 10,978 \$ 10,108 3,369 8,821 2,940 3,757 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$ 1,573 \$	3,659 1,252 1,054 524 41 392 350
Indirect Costs	1,252 1,054 524 41 392 350
Health, Retirement & Other Benefits 13,840	1,054 524 41 392 350
Rental Space 2,411 803 2,259 753 1,573 Utilities 246 82 428 142 122 Training 177 59 110 37 1,175 Accounting & Payroll Services 2,367 789 1,526 508 1,051 Management Advisory Services - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -	524 41 392 350
Utilities 246 82 428 142 122 Training 177 59 110 37 1,175 Accounting & Payroll Services 2,367 789 1,526 508 1,051 Management Advisory Services - - - - - - - Auditing Services 859 - 158 - 223 Dues & Subscriptions 129 - 26 - 26 Advertisement & Recognitions 66 22 35 - 691 Printing & Publications - - 77 - - - Maintenance & Repairs 75 25 75 25 75 Office Supplies/Equip./Furniture/Software 1,110 370 622 207 417 Travel 2,356 785 1,363 454 211 Telephone 1,445 481 2,194 731 319 Postage & Freight 191	41 392 350 -
Training 177 59 110 37 1,175 Accounting & Payroll Services 2,367 789 1,526 508 1,051 Management Advisory Services - - - - - - Auditing Services 859 - 158 - 223 Dues & Subscriptions 129 - 26 - 26 Advertisement & Recognitions 66 22 35 - 691 Printing & Publications - - 77 - - - Maintenance & Repairs 75 25 75 25 75 25 75 Office Supplies/Equip./Furniture/Software 1,110 370 622 207 417 Travel 2,356 785 1,363 454 211 Telephone 1,445 481 2,194 731 319 Postage & Freight 191 63 148 49 - Reproduction Costs &	392 350 - -
Accounting & Payroll Services 2,367 789 1,526 508 1,051 Management Advisory Services - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -	350 - - -
Management Advisory Services - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -	- - -
Auditing Services 859 - 158 - 223 Dues & Subscriptions 129 - 26 - 26 Advertisement & Recognitions 66 22 35 - 691 Printing & Publications - - 77 - - Maintenance & Repairs 75 25 75 25 75 Office Supplies/Equip./Furniture/Software 1,110 370 622 207 417 Travel 2,356 785 1,363 454 211 Telephone 1,445 481 2,194 731 319 Postage & Freight 191 63 148 49 - Reproduction Costs & Mailout Services 280 94 236 78 37 Contractual Services 250 - 194 65 3,381 Insurance 688 - 459 133 Equipment - - - - - - Total Operating Expenditures \$ 66,135 \$ 21,401 \$ 53,725	230
Dues & Subscriptions 129 - 26 - 26 Advertisement & Recognitions 66 22 35 - 691 Printing & Publications - - 77 - - Maintenance & Repairs 75 25 75 25 75 Office Supplies/Equip./Furniture/Software 1,110 370 622 207 417 Travel 2,356 785 1,363 454 211 Telephone 1,445 481 2,194 731 319 Postage & Freight 191 63 148 49 - Reproduction Costs & Mailout Services 280 94 236 78 37 Contractual Services 250 - 194 65 3,381 Insurance 688 - 459 133 Equipment - - - - - Total Operating Expenditures \$ 66,135 \$ 21,401 \$ 53,725 \$ 17,653 \$ 27,331 \$	230
Advertisement & Recognitions	230
Printing & Publications - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -	230
Maintenance & Repairs 75 25 75 25 75 Office Supplies/Equip./Furniture/Software 1,110 370 622 207 417 Travel 2,356 785 1,363 454 211 Telephone 1,445 481 2,194 731 319 Postage & Freight 191 63 148 49 - Reproduction Costs & Mailout Services 280 94 236 78 37 Contractual Services 250 - 194 65 3,381 Insurance 688 - 459 133 Equipment - - - - - Total Operating Expenditures \$ 66,135 \$ 21,401 \$ 53,725 \$ 17,653 \$ 27,331 \$	_
Office Supplies/Equip./Furniture/Software 1,110 370 622 207 417 Travel 2,356 785 1,363 454 211 Telephone 1,445 481 2,194 731 319 Postage & Freight 191 63 148 49 - Reproduction Costs & Mailout Services 280 94 236 78 37 Contractual Services 250 - 194 65 3,381 Insurance 688 - 459 133 Equipment - - - - Total Operating Expenditures \$ 66,135 \$ 21,401 \$ 53,725 \$ 17,653 \$ 27,331	-
Travel 2,356 785 1,363 454 211 Telephone 1,445 481 2,194 731 319 Postage & Freight 191 63 148 49 - Reproduction Costs & Mailout Services 280 94 236 78 37 Contractual Services 250 - 194 65 3,381 Insurance 688 - 459 133 Equipment - - - - Total Operating Expenditures \$ 66,135 \$ 21,401 \$ 53,725 \$ 17,653 \$ 27,331 \$	25
Telephone 1,445 481 2,194 731 319 Postage & Freight 191 63 148 49 - Reproduction Costs & Mailout Services 280 94 236 78 37 Contractual Services 250 - 194 65 3,381 Insurance 688 - 459 133 Equipment - - - - - Total Operating Expenditures \$ 66,135 \$ 21,401 \$ 53,725 \$ 17,653 \$ 27,331 \$	139
Postage & Freight 191 63 148 49 - Reproduction Costs & Mailout Services 280 94 236 78 37 Contractual Services 250 - 194 65 3,381 Insurance 688 - 459 133 Equipment - - - - Total Operating Expenditures \$ 66,135 \$ 21,401 \$ 53,725 \$ 17,653 \$ 27,331 \$	70
Reproduction Costs & Mailout Services 280 94 236 78 37 Contractual Services 250 - 194 65 3,381 Insurance 688 - 459 133 Equipment - - - - - Total Operating Expenditures \$ 66,135 \$ 21,401 \$ 53,725 \$ 17,653 \$ 27,331 \$	106
Contractual Services 250 - 194 65 3,381 Insurance 688 - 459 133 Equipment - - - - - Total Operating Expenditures \$ 66,135 \$ 21,401 \$ 53,725 \$ 17,653 \$ 27,331 \$	-
Insurance Equipment 688 - 459 133 Equipment - - - - - Total Operating Expenditures \$ 66,135 \$ 21,401 \$ 53,725 \$ 17,653 \$ 27,331 \$	13
Equipment	1,127
Total Operating Expenditures \$ 66,135 \$ 21,401 \$ 53,725 \$ 17,653 \$ 27,331 \$	45
Total Operating Expenditures \$ 66,135 \$ 21,401 \$ 53,725 \$ 17,653 \$ 27,331 \$	-
Subcontractors/Program Expenditures	9,027
Contract Services \$ - \$ - \$ 10,922 \$ 3,641 \$ - \$ Program Expenditures	-
Total Subcontractor/Program Expenditures \$ - \$ - \$ 10,922 \$ 3,641 \$ - \$	
Total Grant Expenditures \$ 66,135 \$ 21,401 \$ 64,647 \$ 21,294 \$ 27,331 \$	9,027
Revenues	
State Funds \$ 66,135 \$ 21,401 \$ 64,647 \$ 21,294 \$ 27,331 \$	9,027
Direct Federal Funds	-
CBCOG Funds	-
Local Funds	
Total Revenues \$ 66,135 \$ 21,401 \$ 64,647 \$ 21,294 \$ 27,331 \$	9,027

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continued

AAA Grants

	ADRC #1	ADRC	Leg	AAA gal Aware #1	Le	AAA gal Aware #2	AAA Caregiver To Services #1	AAA aregiver o Services #2
Operating Expenditures								
Salaries & Paid Time Off	\$ 66,120	\$ 33,060	\$	15,315	\$	5,105	\$ 51,779	\$ 17,259
Indirect Costs	22,626	11,313		5,241		1,747	17,719	5,906
Health, Retirement & Other Benefits	21,875	10,938		4,804		1,601	18,023	6,007
Rental Space	5,009	1,670		981		327	7,048	2,349
Utilities	638	213		154		51	632	210
Training	465	155		143		-	343	115
Accounting & Payroll Services	7,563	3,462		807		270	2,519	840
Management Advisory Services	-	-		-		-	-	-
Auditing Services	850	-		278		-	911	-
Dues & Subscriptions	179	-		16		-	124	-
Advertisement & Recognitions	2,267	756		21		-	865	288
Printing & Publications	-	-		-		-	-	-
Maintenance & Repairs	548	182		75		25	75	25
Office Supplies/Equip./Furniture/Software	1,259	420		259		86	1,500	500
Travel	4,299	1,433		544		181	3,423	1,141
Telephone	2,626	875		584		194	1,587	529
Postage & Freight	30	-		-		-	344	114
Reproduction Costs & Mailout Services	843	282		631		211	8,258	2,752
Contractual Services	27,264	9,088		207		-	1,500	200
Insurance	1,325	440		359		-	909	-
Equipment	 -	 _		<u>-</u>		-	 -	
Total Operating Expenditures	 165,786	\$ 74,287	\$	30,419	\$	9,798	\$ 117,559	\$ 38,235
Subcontractors/Program Expenditures								
Contract Services	\$ 10,133	\$ 3,378	\$	-	\$	-	\$ -	\$ -
Program Expenditures	 -	 				-	 -	
Total Subcontractor/Program Expenditures	 10,133	\$ 3,378	\$		\$		\$ 	\$
Total Grant Expenditures	 175,919	\$ 77,665	\$	30,419	\$	9,798	\$ 117,559	\$ 38,235
Revenues								
State Funds	\$ 175,919	\$ 77,665	\$	30,419	\$	9,798	\$ 117,559	\$ 38,235
Direct Federal Funds	-	-		-		-	-	-
CBCOG Funds	-	-		-		-	-	-
Local Funds	 -			_		-	 -	
Total Revenues	\$ 175,919	\$ 77,665	\$	30,419	\$	9,798	\$ 117,559	\$ 38,235

				<u>A</u>	AA Grants					
		AAA HICAP #1	AAA HICAP #2	I	AAA MIPPA #2 #1	N	AAA MIPPA #2 #2	Pı	AAA ichase Pool #1 & 2	AAA le B , C1 2, Nutrition #1
Operating Expenditures										
Salaries & Paid Time Off	\$	23,533	\$ 7,844	\$	4,739	\$	1,580	\$	-	\$ -
Indirect Costs		8,053	2,684		1,622		541		-	-
Health, Retirement & Other Benefits		9,938	3,313		1,836		612		-	-
Rental Space		1,573	525		483		161		-	-
Utilities		236	79		54		18		-	-
Training		15	-		68		-		_	-
Accounting & Payroll Services		1,730	577		668		223		_	_
Management Advisory Services		-,	-		-		-		_	_
Auditing Services		158	_		-		_		_	_
Dues & Subscriptions		31	_		11		_		_	_
Advertisement & Recognitions		2,507	836		515		171		_	_
Printing & Publications		15	5		-				_	_
Maintenance & Repairs		75	25		75		25		_	_
Office Supplies/Equip./Furniture/Software		1,751	583		253		85		_	_
Travel		1,731	661		395		131		_	_
Telephone		1,142	381		32		11		_	_
Postage & Freight		68	23		83		11		_	-
Reproduction Costs & Mailout Services		5	23		63		-		-	-
Contractual Services		_	1,916		837		279		-	-
		5,750 378	-		30		219		-	-
Insurance		3/8	126				-		-	-
Equipment			-		-		-			 -
Total Operating Expenditures		58,942	\$ 19,578		11,701	\$	3,837	\$	-	\$ -
Subcontractors/Program Expenditures										
Contract Services	\$	-	\$ -	\$	-	\$	-	\$	107,032	\$ 1,371,509
Program Expenditures		•	 -		-		-		-	
Total Subcontractor/Program Expenditures	\$	-	\$ -	\$	-	\$	-	\$	107,032	\$ 1,371,509
Total Grant Expenditures	<u>\$</u>	58,942	\$ 19,578	\$	11,701	\$	3,837	\$	107,032	\$ 1,371,509
Revenues										
State Funds	\$	58,942	\$ 19,578	\$	11,701	\$	3,837	\$	106,432	\$ 1,371,509
Direct Federal Funds		•	-		-		-		-	-
CBCOG Funds		-	-		-		-		-	-
Local Funds		-			-		-		600	-
Total Revenues	\$	58,942	\$ 19,578	\$	11,701	\$	3,837	\$	107,032	\$ 1,371,509

AAA Grants

		AAA B, C1 Nutrition #2	 AAA dence Based tervention #1	AAA idence Based ntervention #2	Ma	AAA Data anagement #1	M	AAA Data anagement #2	AAA aregivers ordination #1
Operating Expenditures									
Salaries & Paid Time Off	\$	-	\$ 21,723	\$ 7,241	\$	41,356	\$	13,785	\$ 21,141
Indirect Costs			7,434	2,478		14,152		4,717	7,234
Health, Retirement & Other Benefits			9,345	3,115		16,473		5,491	8,380
Rental Space		-	1,064	355		2,999		1,001	1,228
Utilities		-	150	50		227		75	150
Training		-	1,398	466		16		-	9
Accounting & Payroll Services		-	1,584	528		4,179		1,393	2,695
Management Advisory Services		-	-	-		-		-	-
Auditing Services		-	445	-		406		-	552
Dues & Subscriptions		-	48	-		34		-	20
Advertisement & Recognitions		-	1,500	500		58		-	33
Printing & Publications		-	53	-		-		-	49
Maintenance & Repairs		-	75	25		232		77	75
Office Supplies/Equip./Furniture/Software		-	876	292		298		100	329
Travel		-	737	245		635		211	396
Telephone		-	282	95		1,389		463	772
Postage & Freight		-	36	-		3		-	205
Reproduction Costs & Mailout Services		-	623	208		75		25	309
Contractual Services		-	6,716	2,238		44		-	3,750
Insurance		-	187	-		515		171	402
Equipment		-	-	-		-		_	-
Total Operating Expenditures	\$	-	\$ 54,276	\$ 17,836	\$	83,091	\$	27,509	\$ 47,729
Subcontractors/Program Expenditures									
Contract Services	\$	457,170	\$ -	\$ 	\$	-	\$	_	\$ -
Program Expenditures		-	-	-		-		-	-
Total Subcontractor/Program Expenditures	\$	457,170	\$ -	\$ •	\$	-	\$	-	\$
Total Grant Expenditures	<u>\$</u>	457,170	\$ 54,276	\$ 17,836	\$	83,091	\$	27,509	\$ 47,729
Revenues									
State Funds	\$	457,170	\$ 54,276	\$ 17,836	\$	83,091	\$	27,509	\$ 47,729
Direct Federal Funds		-	-	-		-		-	-
CBCOG Funds		-	-	-		-		-	-
Local Funds			-			_		-	 _
Total Revenues	\$	457,170	\$ 54,276	\$ 17,836	\$	83,091	\$	27,509	\$ 47,729

Planning Grants

	Ca	AAA regivers rdination #2	Solid Waste #1	Solid Waste #2	Water Quality #1	Water Quality #2
Operating Expenditures						
Salaries & Paid Time Off	\$	7,047	\$ 41,303	\$ 20,652	\$ 1,721	\$ 860
Indirect Costs		2,411	14,134	7,067	589	294
Health, Retirement & Other Benefits		2,793	15,798	7,899	658	329
Rental Space		410	2,223	1,187	-	-
Utilities		50	504	146	-	-
Training		-	-	-	-	-
Accounting & Payroll Services		898	3,073	910	-	-
Management Advisory Services		-	615	307	-	-
Auditing Services		-	598	-	-	-
Dues & Subscriptions		-	111	-	-	-
Advertisement & Recognitions		-	1,273	-	7,814	2,510
Printing & Publications		-	-	-	-	-
Maintenance & Repairs		25	66	67	-	-
Office Supplies/Equip./Furniture/Software		110	1,725	439	-	-
Travel		130	1,508	417	-	-
Telephone		258	1,574	714	-	-
Postage & Freight		68	82	-	-	-
Reproduction Costs & Mailout Services		103	78	74	-	-
Contractual Services		1,250	2,500	-	-	-
Insurance		-	334	76	-	-
Equipment		-	-	-	-	-
Total Operating Expenditures	\$	15,553	\$ 87,499	\$ 39,955	\$ 10,782	\$ 3,993
Subcontractors/Program Expenditures						
Contract Services	\$	-	\$ 21,594	\$ 4,981	\$ -	\$ -
Program Expenditures		-	-		 -	
Total Subcontractor/Program Expenditures			\$ 21,594	\$ 4,981	\$ -	\$ -
Total Grant Expenditures	\$	15,553	\$ 109,093	\$ 44,936	\$ 10,782	\$ 3,993
Revenues						
State Funds	\$	15,553	\$ 109,093	\$ 44,936	\$ 10,782	\$ 3,993
Direct Federal Funds		-	-	-	-	-
CBCOG Funds		-	-	-	-	-
Local Funds		-	-		 	
Total Revenues	\$	15,553	\$ 109,093	\$ 44,936	\$ 10,782	\$ 3,993

9 continued

Planning Grants

	P	EDA Planning #1	EDA Disaster Recovery #1	omeland Security Planning #1	GLO #1	Regional Review ommittee #1	Regional Review ommittee #2
Operating Expenditures							
Salaries & Paid Time Off	\$	63,522	\$ 60,709	\$ 125,636	\$ 33,949	\$ 3,682	\$ 1,842
Indirect Costs		21,737	20,775	42,993	11,617	1,260	630
Health, Retirement & Other Benefits		18,006	21,145	40,556	10,460	1,044	523
Rental Space		3,021	3,072	6,218	682	73	36
Utilities		491	491	1,049	59	-	-
Training		-	-	-	-	-	-
Accounting & Payroll Services		2,768	2,900	8,270	2,620	294	146
Management Advisory Services		-	922	922	-	-	-
Auditing Services		313	-	720	-	-	-
Dues & Subscriptions		2,376	100	130	-	-	-
Advertisement & Recognitions		22	-	16	-	-	-
Printing & Publications		-	-	-	-	-	-
Maintenance & Repairs		72	100	117	-	-	-
Office Supplies/Equip./Furniture/Software		391	500	15,238	172	-	-
Travel		3,480	2,000	8,910	264	69	-
Telephone		1,923	1,923	8,500	624	-	-
Postage & Freight		148	150	25	-	-	32
Reproduction Costs & Mailout Services		117	120	355	63	-	70
Contractual Services		2,500	-	5,500	1,501	-	-
Insurance		402	200	731	-	-	-
Equipment		<u> </u>	 -	 -	 -	 -	
Total Operating Expenditures		121,289	\$ 115,107	\$ 265,886	\$ 62,011	\$ 6,422	\$ 3,279
Subcontractors/Program Expenditures							
Contract Services	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -
Program Expenditures		-	-	-	-		
Total Subcontractor/Program Expenditures	\$	-	\$ _	\$ -	\$ -	\$ -	\$
Total Grant Expenditures	\$	121,289	\$ 115,107	\$ 265,886	\$ 62,011	\$ 6,422	\$ 3,279
Revenues							
State Funds	\$	-	\$	\$ 265,886	\$ 58,822	\$ 6,422	\$ 3,279
Direct Federal Funds		70,000	92,086	-	-	-	-
CBCOG Funds		51,289	-	-	-	-	-
Local Funds		-	 23,021	 -	 3,189	 -	
Total Revenues	\$	121,289	\$ 115,107	\$ 265,886	\$ 62,011	\$ 6,422	\$ 3,279

Planning Grants

	C	egional riminal ice Coord. #1	(Regional Criminal tice Coord. #2	Regional Training Academy #1	•	Regional Training Academy #2	_	HSGD Homeland Security #1	HSGD Homeland Security #2		
Operating Expenditures												
Salaries & Paid Time Off	\$	8,571	\$	4,286	\$ -	\$	-	\$	8,689	\$	4,345	
Indirect Costs		2,933		1,467	469		231		2,973		1,487	
Health, Retirement & Other Benefits		3,273		1,637	-		-		3,204		1,602	
Rental Space		1,212		474	-		-		-		-	
Utilities		104		40	-		-		-		-	
Training		-		-	-		-		-		-	
Accounting & Payroll Services		959		570	365		-		361		180	
Management Advisory Services		-		-	-		-		-		-	
Auditing Services		219		-	-		-		-		-	
Dues & Subscriptions		31		-	-		-		-		-	
Advertisement & Recognitions		6		3	-		417		-		-	
Printing & Publications		-		-	-		-		-		-	
Maintenance & Repairs		26		2	-		-		-		-	
Office Supplies/Equip./Furniture/Software		506		672	-		-		-		-	
Travel		591		824	_		-		-		-	
Telephone		1,257		563	-		-		-		-	
Postage & Freight		26		13	-		-		-		-	
Reproduction Costs & Mailout Services		136		5	-		_		-		-	
Contractual Services		2,500		-	-		-		-		-	
Insurance		151		30	-		-		-		-	
Equipment		-		-	-		-		-			
Total Operating Expenditures	\$	22,501	\$	10,586	\$ 834	\$	648	\$	15,227	\$	7,614	
Subcontractors/Program Expenditures												
Contract Services Program Expenditures	\$	-	\$	-	\$ 56,050	\$	13,415	\$	-	\$	-	
Total Subcontractor/Program Expenditures	\$	-	\$	-	\$ 56,050	\$	13,415	\$	-	\$	-	
Total Grant Expenditures	<u>\$</u>	22,501	\$	10,586	\$ 56,884	\$	14,063	\$	15,227	\$	7,614	
Revenues												
State Funds	\$	36,616	\$	18,308	\$ 56,884	\$	14,063	\$	15,704	\$	7,852	
Direct Federal Funds		-		-	-		-		-		-	
CBCOG Funds		-		-	-		-		-		-	
Local Funds				-	-				-			
Total Revenues	\$	36,616	\$	18,308	\$ 56,884	\$	14,063	\$	15,704	\$	7,852	

11 continued

Totals

Operating Expenditures	
Salaries & Paid Time Off	\$ 1,046,352
Indirect Costs	358,761
Health, Retirement & Other Benefits	371,355
Rental Space	69,018
Utilities	8,299
Training	6,101
Accounting & Payroll Services	95,265
Management Advisory Services	4,611
Auditing Services	9,429
Dues & Subscriptions	5,503
Advertisement & Recognitions	26,606
Printing & Publications	409
Maintenance & Repairs	2,995
Office Supplies/Equip./Furniture/Software	35,823
Travel	58,805
Telephone	40,920
Postage & Freight	3,369
Reproduction Costs & Mailout Services	17,368
Contractual Services	87,961
Insurance	11,558
Equipment	 -
Total Operating Expenditures	 2,260,508
Subcontractors/Program Expenditures	
Contract Services	\$ 2,059,825
Program Expenditures	
Total Subcontractor/Program Expenditures	 2,059,825
Total Grant Expenditures	 4,320,333
Revenues	
State Funds	\$ 4,021,136
Direct Federal Funds	162,086
CBCOG Funds	132,853
Local Funds	26,810
Total Revenues	\$ 4,342,885

Coastal Bend Council of Governments Schedule of Expenditures & Revenues -Special Revenue Fund 9-1-1 Network Program

For Calendar Year Ending December 31, 2019

		CSEC		CSEC		Totals	
		#1		#2			
Administrative Expenditures							
Salaries & Paid Time Off	\$	32,561	\$	16,279	\$	48,840	
Indirect Costs		59,144		29,572		88,716	
Health, Retirement, & Other Benefits		9,065		4,530		13,595	
Rental Space		6,145		3,365		9,510	
Utilities		291		145		436	
Training		670		330		1,000	
Accounting & Payroll Services		18,237		9,242		27,479	
Auditing Services		6,000		-		6,000	
Dues & Subscriptions		300				300	
Maintenance & Repairs		50		10		60	
Office Supplies/Equipment/Furniture/Software		670		330		1,000	
Travel		1,675		825		2,500	
Telephone		650		320		970	
Postage & Freight		30		-		30	
Reproduction Costs & Mailout Services		25		-		25	
Insurance		300		-		300	
Total Administrative Expenditures		135,813	\$	64,948	\$	200,761	
Operating Expenditures							
Salaries & Paid Time Off	\$	140,274	\$	70,137	\$	210,411	
Health, Retirement, & Other Benefits		47,954		23,977		71,931	
Rental Space		8,912		4,390		13,302	
Utilities		2,177		1,072		3,249	
Training		3,350		1,650		5,000	
Dues & Subscriptions		419		206		625	
Maintenance & Repairs		60		-		60	
Office Supplies/Equipment/Furniture/Software		8,040		3,960		12,000	
Travel		12,060		5,940		18,000	
Telephone		8,018		3,949		11,967	
Postage & Freight		357		176		533	
Reproduction Costs		307		148		455	
Contractual Services		16,750		8,250		25,000	
Insurance		2,300		1,134		3,434	
MRCS-Telephone Costs		203,883		100,420		304,303	
Regional Costs -ESInet, database maintenance, Pub Ed		346,273		170,553		516,826	
Database Costs		42,980		21,170		64,150	
Maintenance- Equipment		140,665		69,284		209,949	
PSAP Supplies		3,350		1,650		5,000	
PSAP Training		7,973		3,927		11,900	
Wireless Telephone Costs		27,565		13,577		41,142	
PSAP Room Prep		646				646	
Ancillary Equipment maintenance		34,840		17,160		52,000	
Total Operating Expenditures		1,059,153	\$	522,730	\$	1,581,883	
Total Expenditures	\$	1,194,966	\$	587,678	\$	1,782,644	
Revenue							
9-1-1 Service Fees	\$	1,191,718	\$	586,078	\$	1,777,796	
Interest Earned	J	3,248	Ψ.	1,600	J	4,848	
Total Revenue	13	1,194,966		587,678		1,782,644	
		, -,		, ,- ,-		,,	

Coastal Bend Council of Governments Schedule of Indirect Cost Allocation Plan & Indirect Cost Rate For Calendar Year Ending December 31, 2019

Indirect Costs:						
Salaries			\$ 278,114			
Paid Time Off R	ate @ 19.19%		53,370			
Fringe Benefits			 117,822	_		
Total Personnel C	Costs				\$	449,306
Auto Expenditures						1,562
Office Supplies/Fu	rniture/Software					6,401
Rental Space						12,721
Utilities						13,512
Reproduction Cost	ts					2,018
Printing & Publica	tions					1,549
Insurance						3,950
Maintenance & Re	pairs					7,912
Telephone						6,000
Postage & Freight						8,712
Dues & Subscription	ons					10,555
Conferences & Me	etings					1,752
Training						4,508
Contract Services						3,743
Auditing Services						867
Depreciation						2,862
Under Recovery o	f Indirect Costs					45,519
Subtotal of In						583,449
Less Indirect Cost	Contribution					(700)
Less personnel cos	ts charged to CSCAP (Note 1)					(120,915)
Less operating exp	enditures charged to CSCAP (Note 2)					(15,034)
Net	Indirect Costs			(A)		446,800
Daga for Allagat	ion of Indirect Costs:					
					ø	017 527
	r Full-time employees	10.100/			\$	917,527
	te for Full-time employees \$917,527 @	19.19%				176,073
	r Part-time employees					212,002
Total	Direct Personnel Costs			(B)	<u>\$</u>	1,305,602
Indirect Cost Fi	xed Rate With A Carryforward	•				
(A)	Net Indirect Costs	\$ 446,800				
(P)	Trad Discard D	e 1 205 (05		=		34.22%
(B)	Total Direct Personnel Costs	\$ 1,305,602				

Note (1): Personnel costs associated with processing payroll, accounts payable, accounts receivable billing, management advisory services, and reproduction/mailouts for the grant programs are part of the Coastal Bend Council of Governments' Central Service Cost Allocation Plan (CSCAP). These costs will be allocated to the grant programs in the CSCAP.

Note (2): Rent, utilities, telephone, and supplies associated with the services provided in the Coastal Bend Council of Governments' Central Service Cost Allocation Plan (CSCAP) will be allocated to the grant programs in this plan.

Coastal Bend Council of Governments Comparison of Indirect Cost Allocation Plans & Indirect Cost Rates For Calendar Years Ending December 31, 2019, 2018, & Ended 2017

Indirect Costs		Budget	Approved			timated	Actual		
		2019		2018		2018	2017		
	•	Note 2)			•	Note 1)			
Indirect Salaries	\$	278,114	\$	276,100	\$	268,843	\$ 249,348		
Paid Time Off & Fringe Benefits		171,192		159,359		155,551	 132,167		
Total Personnel Costs	\$	449,306	\$	435,459	\$	424,394	\$ 381,515		
Auto Expenditures		1,562		1,562		687	1,283		
Office Supplies/Equip./Furniture/Software		6,401		6,413		4,000	5,341		
Rental Space		12,721		17,263		14,874	16,618		
Utilities		13,512		10,283		13,512	11,725		
Reproduction Costs		2,018		2,430		2,430	3,735		
Printing and Publications		1,549		1,221		2,141	157		
Insurance		3,950		4,861		3,939	2,945		
Maintenance & Repairs		7,912		4,729		4,657	3,954		
Telephone		6,000		6,834		6,000	6,424		
Postage and Freight		8,712		7,895		8,712	7,908		
Dues & Subscriptions		10,555		10,434		10,555	10,474		
Conferences & Meetings		1,752		1,639		798	1,205		
Training		4,508		5,900		4,229	3,949		
Contract Services		3,743		3,120		1,154	18,456		
Auditing Services		867		867		867	867		
Depreciation		2,862		2,862		2,862	2,862		
Under Recovery of Indirect Costs in Prior Year		45,519		14,754		41,575	35,927		
Under Applied Paid Time Off		-		-		15,139	9,997		
Subtotal Indirect Costs	\$	583,449	\$	538,526	\$	562,525	\$ 525,342		
Less, Indirect Cost Contributions		700		1,254		631	1,408		
Less personnel costs charged to CSCAP		120,915		104,146		104,146	91,727		
Less operating expenditures charged to CSAP		15,034		12,202		12,202	12,231		
Net Indirect Costs (A)	\$	446,800	\$	420,924	\$	445,546	\$ 419,976		
Direct Salaries	\$	1,129,529	\$	1,077,920	\$	1,063,716	\$ 1,009,340		
Paid Time Off		176,073		163,378		144,825	138,391		
Total Direct Personnel Costs (B)	\$	1,305,602	\$	1,241,298	\$	1,208,541	\$ 1,147,731		
Indirect Cost Fixed Rates (A)/(B)		34.22%		33.91%		36.87%	36.59%		

Notes:

- 1 The Estimated 2018 amounts represent 9 months actual indirect costs and 3 months estimated indirect costs.
- 2 The estimated underrecovery of indirect cost in 2018 has been carryforward to Year 2019 and has become part of the 2019 indirect cost rate. Once the actual indirect costs underrecovery has been determined for year 2018, it is that amount that is carryforward to Year 2019.

Coastal Bend Council of Governments Central Service Cost Allocation Plan (CSCAP) For Calendar Year Ending December 31, 2019

Central Services

										Financ	e	
										Depar	tment's	
										Opera	ting	
	Pay Pro	roll cessing	Payable Advisory Receivable		Repro Mailo	oduction/ outs	expend allocat Centra		Total Allocated Costs			
		(1)		(1)	(1)		(1)		(1)		(2)	(3)
Department		, ,		, ,								
9-1-1 Program	\$	6,128	\$	18,240	\$ -	\$	-	\$	-	\$	3,111	\$ 27,479
Area Agency on Aging		16,923		23,912	1,845		22,593		8,594		8,421	82,288
Homeland Security		2,247		3,033	922		2,078		-		1,453	9,733
General Land Office		439		948	-		840		-		393	2,620
Solid Waste/Water Quality		1,021		1,214	922		1,230		-		518	4,905
EDA/RRC		2,042		854	922		2,175		-		1,037	7,030
Criminal Justice		817		743	 		233	-	-		101	1,894
Total	_\$_	29,617		48,944	\$ 4,611	<u>\$</u>	29,149	\$	8,594	\$	15,034	\$ 135,949

Notes:

Reproduction/Mailouts

(1) Bases for allocating Central Service Costs

Services

Payroll Processing
Accounts Payable Processing
Management Advisory Services
Accounts Receivable Billing

Bases for Allocation
Number of employees
Number of accounts payable invoices processed
Direct hours
Direct hours

(2) Finance Department's operating expenditures such rent, utilities, telephone and supplies related to the central services were allocated based on the number of employees.

Direct hours

(3) Total allocated costs by department is reported in the General Fund's and Special Revenue Fund's Schedule of Expenditures & Revenues. If the billable rate for processing accounts payable is less than or greater than the actual rate, a refund or a charge will be issued/applied respectively to the individual grant programs.

Coastal Bend Council of Governments Schedule of Paid Time Off & Rate for Employees Entitled to Paid Time Off For Calendar Year Ending December 31, 2019

Full-Time Employees' Paid Time Off

Paid Time Off

Vacation Leave Sick Leave Holidays Total Released Time	\$ 111,650 70,265 54,079	(A)	\$ 235,994
Base for Allocation of Employee Paid Time Off Gross Salaries Less Paid Time Off Total Chargeable Salaries Employee Released Time Rate	\$ 1,465,718 (235,994)	(B)	\$ 1,229,724
(A) Total Employee Release Time(B) Total Chargeable Salaries	\$ 235,994 == \$ 1,229,724		19.19%

Coastal Bend Council of Governments Schedule of Membership Dues For Calendar Ending December 31, 2019

	County**	City*	Totals
Aransas County (23,158) Rockport (8,766) Fulton (1,358)	\$ 2,316	\$ 877 136	\$ 2,316 877 136
Bee County (31,861) Beeville (12,863)	3,186	1,286	3,186 1,286
Brooks County (7,223) Falfurrias (4,981)	722	498	722 498
Duval County (11,782) Freer (2,818) San Diego (4,488)	1,250	282 449	1,250 282 449
Jim Wells County (40,838) Alice (19,104) Orange Grove (1,318) Premont (2,653)	4,084	1,910 132 265	4,084 1,910 132 265
Kenedy County (416)	313		313
Kleberg County (32,061) Kingsville (26,213)	3,206	2,621	3,206 2,621
Live Oak County (11,531) George West (2,445) Three Rivers (1,878)	1,250	246 188	1,250 246 188
Nueces County (340,223) Agua Dulce (812) Bishop (3,134) Corpus Christi (305,215) Driscoll (739) Port Aransas (3,480) Robstown (11,487)	34,022	81 313 30,522 74 348 1,149	34,022 81 313 30,522 74 348 1,149

Coastal Bend Council of Governments Schedule of Membership Dues For Calendar Ending December 31, 2019

	County**	City*	Totals			
Refugio County (7,383) Bayside (325) Refugio (2,890) Woodsboro (1,512)	\$ 625	\$ 33 289 152	\$ 625 33 289 152			
San Patricio County (64,804) Aransas Pass (8,204) Gregory (1,907) Ingleside (9,387) Ingleside on the Bay (615) Mathis (4,942) Odem (2,389) Portland (15,099) Sinton (5,665) Taft (3,048)	6,480	820 191 939 62 494 239 1,510 567	6,480 820 191 939 62 494 239 1,510 567 305			
Total County & City Dues	\$ 57,454	\$ 46,978	\$ 104,432			
Associate Members***						
Nueces County Drainage District #2			125			
Nueces County Water Control & Improvement Dist San Patricio Municipal Water District	trict #3		125 125			
Port of Corpus Christi Authority			125			
South Texas Water Authority			125			
Corpus Christi Metropolitan Planning Organization	n		125			
Total Associate Members Dues			\$ 750			
Total Membership Dues			\$ 105,182			

^{*} Dues Structure Based on \$.10 Per Capita

\$313 -2,500 population

\$625 -2,501-10,000 population

\$1,250 -10,001 population

**** Based on latest census data (2010)

^{**} Minimum for Counties(based on the larger of either per capita rate or minimum):

^{***} Associate Membership Dues \$125

Coastal Bend Council of Governments Schedule of Operating & Pass-through Revenues & Expenditures & Changes in Fund Balances

For Calendar Years Ending December 31, 2019, 2018, & Ended 2017

	Actual 2017		Approved 2018		Estimated 2018		Budgeted 2019	
Beginning Fund Balances General Fund	s	602 046	e	627,811	s	604,459	s	630,802
General Fund	3	602,946	3	027,811	3	004,439	3	030,802
Operating Revenues								
Dues	\$	105,318	\$	105,432	\$	104,834	\$	105,182
Interest Income-CBCOG		4,278		-		9,339		9,339
Interest Income-9-1-1 Program		1,992		-		4,848		4,848
Other Income- CBCOG		7,074		-		9,219		-
State Funds- 9-1-1 Program		1,672,339		1,809,229		1,999,153		1,777,796
State Administered Funds		1,850,373		1,820,645		1,786,235		1,961,911
Direct Federal Funds		70,000		70,000		70,000		162,086
Local Funds		10,352		-		20,414		26,210
Indirect cost recovery		9,997		14,754		41,575		45,519
Total Operating Revenues		3,731,723	\$	3,820,060	\$	4,045,617	\$	4,092,891
Pass-through Revenues								
Local Funds	\$	2,057	\$	8,400	\$	17,761	\$	600
State Administered Funds		1,977,344		2,080,667		2,091,418		2,059,225
Total Pass-through Revenues	\$	1,979,401	\$	2,089,067	\$	2,109,179	\$	2,059,825
Total Combined Revenues		5,711,124	\$	5,909,127	\$	6,154,796	\$	6,152,716
Total Combined Funds Available		6,314,070	\$	6,536,938	\$	6,759,255	<u>\$</u>	6,783,518

Coastal Bend Council of Governments Schedule of Operating & Pass-through Revenues & Expenditures & Changes in Fund Balances

For Calendar Years Ending December 31, 2019, 2018, & Ended 2017

		Actual 2017	Approved 2018	1	Estimated 2018	Ì	Budgeted 2019
Operating Expenditures							
Personnel Costs Indirect Costs (Excluding Personnel Costs, Central Service Operating Costs, & depreciation) Central Service Costs (Excluding Personnel Costs) Other Direct Expenditures (Excluding Central Service Personnel & Operating Costs) Other Direct Expenditures 9-1-1 Program (Excluding Central Service Personnel & Operating Costs) Equipment-9-1-1 Program Expenditures paid with CBCOG funds Executive Board Expenditures	\$	1,894,512 128,734 12,231 347,440 1,249,892 96,733 223 445	\$ 2,094,015 88,003 12,202 348,672 1,251,788 - 225 1,800	\$	2,059,983 107,927 12,202 337,261 1,501,408 - 223 270	\$	2,211,790 116,247 15,034 375,570 1,321,672 - 225 500
Total Operating Expenditures	_\$	3,730,210	\$ 3,796,705	\$	4,019,274	\$	4,041,038
Pass-through Expenditures							
Services by Other Agencies Program Expenditures	\$	1,979,201 200	\$ 2,066,574 22,493	\$	2,084,922 24,257	\$	2,059,825
Total Pass-through Expenditures	\$	1,979,401	\$ 2,089,067	\$	2,109,179	\$	2,059,825
Total Combined Expenditures	_\$_	5,709,611	\$ 5,885,772	\$	6,128,453	\$	6,100,863
Ending Fund Balances- General Fund	<u>\$</u>	604,459	\$ 651,166	\$	630,802	\$	682,655