

**MEETING OF NOTICE AND AGENDA  
COASTAL BEND COUNCIL OF GOVERNMENTS (CBCOG)**

**March 24, 2023 at 2:00pm**

**CBCOG OFFICE 2910 LEOPARD ST.**

**LARGE CONFERENCE ROOM**

**CORPUS CHRISTI, TEXAS**

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1. Call to Order/Roll Call
2. Approval of Minutes of the March 15, 2023 Meeting
3. Items Requiring Action by the CBCOG's Board of Directors
  - A. ADVISORY COUNCIL ON AGING REPORT
4. Announcements and Non-Action Items
  - a. Emily Martinez, Director of Regional Economic Development, Economic Development Presentation
  - b. Celebration of the 57<sup>th</sup> Anniversary of the Coastal Bend Council of Governments
5. Adjourn

.....

**PLEASE HAVE THIS PACKET FOR THE MEETING**

## MEMORANDUM

TO: Members of the Coastal Bend Council of Governments (CBCOG)  
FROM: Commissioner Margie Gonzalez, Chairman  
DATE: March 15, 2023  
SUBJECT: Resolutions and Supporting Material for the March 24, 2023 CBCOG Meeting

### A. ADVISORY COUNCIL ON AGING REPORT

#### RESOLUTION NO. 4045

A RESOLUTION FURTHER AMENDING THE AGING AND DISABILITY RESOURCE CENTER (ADRC) CONTRACT AND BUDGET AS IT APPLIES TO INCREASE THE BUDGET FOR ADRC SERVICES DELIVERED FROM SEPTEMBER 1, 2022 THROUGH AUGUST 31, 2023, AND REVISE THE BUDGET TO INCORPORATE THE FISCAL YEAR 2023 FUNDING ALLOCATIONS TO REFLECT ACTUAL FUNDING AWARDS FROM THE TEXAS HEALTH AND HUMAN SERVICES (HHS). THE BUDGET FOR FY2023 IS HEREBY AMENDED TO ADD \$33,818.00 FOR A REVISED TOTAL AMOUNT OF \$223,930.00. \$33,818.00 IS ADDED TO THE CONTRACT TO PAY FOR SERVICES IN FY2022-FY2023. THE ADDITIONAL FUNDING SHALL BE ALLOCATED AS FOLLOWS; \$27,070.00 MONEY FOLLOWS THE PERSON, \$6,748.00 FOR LOCAL CONTACT PERSON, AND 0.00 (CARRYFORWARD FUNDS) FOR COVID-19 VACCINE ACCESS PROJECT FOR A TOTAL OF \$223,930.00.  
(ATTACHMENT A-1)

#### RESOLUTION NO. 4046

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ACCEPT A GRANT FROM THE WELLMED CHARITABLE FOUNDATION TO THE AAA RESIDENTIAL REPAIR/MINOR HOME MODIFICATIONS PROGRAM. THE FUNDS WILL BE UTILIZED FOR MINOR HOME MODIFICATIONS FOR MAINTAINING THE HEALTH, SAFETY AND INDEPENDENCE OF OLDER INDIVIDUALS LIVING IN THEIR RESIDENCE. THE GRANT IS IN THE AMOUNT OF \$25,000 FOR THE PROJECT PERIOD OF JANUARY 1, 2023 THROUGH DECEMBER 31, 2023.  
(ATTACHMENT A-2)

#### RESOLUTION NO. 4047

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SUBMIT A GRANT APPLICATION TO THE TEXAS HEALTH AND HUMAN SERVICES ON BEHALF OF THE AREA AGENCY ON AGING TO PROVIDE COASTAL BEND MEDICARE IMPROVEMENTS FOR PATIENTS AND PROVIDERS ACT (MIPPA) FOR ELIGIBLE INDIVIDUALS WITH ENHANCED OUTREACH AND EDUCATION REGARDING THEIR HEALTH INSURANCE BENEFITS IN THE AMOUNT OF \$32,844 FOR THE PROJECT PERIOD SEPTEMBER 1, 2023, THROUGH AUGUST 31, 2024.  
(ATTACHMENT A-3)

COASTAL BEND COUNCIL OF GOVERNMENTS

RESOLUTION NO. 4045

**A RESOLUTION FURTHER AMENDING THE AGING AND DISABILITY RESOURCE CENTER (ADRC) CONTRACT AND BUDGET AS IT APPLIES TO INCREASE THE BUDGET FOR ADRC SERVICES DELIVERED FROM SEPTEMBER 1, 2022 THROUGH AUGUST 31, 2023, AND REVISE THE BUDGET TO INCORPORATE THE FISCAL YEAR 2023 FUNDING ALLOCATIONS TO REFLECT ACTUAL FUNDING AWARDS FROM THE TEXAS HEALTH AND HUMAN SERVICES (HHS). THE BUDGET FOR FY2023 IS HEREBY AMENDED TO ADD \$33,818.00 FOR A REVISED TOTAL AMOUNT OF \$223,930.00. \$33,818.00 IS ADDED TO THE CONTRACT TO PAY FOR SERVICES IN FY2022-FY2023. THE ADDITIONAL FUNDING SHALL BE ALLOCATED AS FOLLOWS; \$27,070.00 MONEY FOLLOWS THE PERSON, \$6,748.00 FOR LOCAL CONTACT PERSON, AND 0.00 (CARRYFORWARD FUNDS) FOR COVID-19 VACCINE ACCESS PROJECT FOR A TOTAL OF \$223,930.00**

**WHEREAS,** the Parties have chosen to exercise their option to amend the Contract in accordance with Section 9.1 of Attachment E to the Contract to increase the budget for ADRC services delivered from September 1, 2022 through August 31, 2023, (FY 2023); and

**WHEREAS,** the parties desire to add funds to the Contract for Money Follows the Person (MFP) Housing Navigator (HN) for services provided during FY2023; and

**WHEREAS,** the parties desire to add funds to the Contract for Money Follows the Persons (MFP) Local Contact Agency (LCA) for services provided during FY2023; and

**WHEREAS,** the Parties desire to add carryforward funds for the Texas Aging and Disability Resources Centers No Wrong Door (NWD) COVID-19 Vaccine Access Project for services provided during FY2023; and

**WHEREAS,** the Parties desire to renew the Contract through August 31, 2024; and

**WHEREAS,** the Parties desire to amend Attachment A of the Contract, Statement of Work; and

**WHEREAS,** the Parties desire to amend Attachment B of the Contract, budget.

**NOW, THEREFORE, BE IT RESOLVED,** that the Coastal Bend Council of Governments approves accepting the Amendment No. 7 and its awards in the amount of \$ 223,930.00 from the Texas Health and Human Services ADRC programs.

**Duly adopted at a meeting of the Coastal Bend Council of Governments this 24h day of March 2023.**

\_\_\_\_\_  
Commissioner Margie Gonzalez, Chairman

ATTEST:

\_\_\_\_\_  
Commissioner Chuck Schultz, Secretary

**HEALTH AND HUMAN SERVICES COMMISSION  
CONTRACT NO. HHS000270200019  
AMENDMENT NO. 7**

The Health and Human Services Commission (“HHSC” or “System Agency”) and Coastal Bend Council of Governments (“Grantee”), Parties to the Contract for Aging and Disability Resource Center (“ADRC”) services denominated HHSC Contract No. HHS000270200019 effective September 1, 2019 (the “Contract”), now want to amend the Contract further.

**Whereas**, the Parties have chosen to exercise their option to amend the Contract in accordance with Section 9.1 of Attachment E to the Contract;

**Whereas**, the Parties desire to increase the budget for ADRC services delivered from September 1, 2022, through August 31, 2023 (“FY 2023”);

**Whereas**, the Parties desire to add funds to the Contract for Money Follows the Person (“MFP”) Housing Navigator (“HN”) for services provided during FY 2023;

**Whereas**, the Parties desire to add funds to the Contract for Money Follows the Person (“MFP”) Local Contact Agency (“LCA”) for services provided during FY 2023;

**Whereas**, the Parties desire to add carryforward funds for the Texas Aging and Disability Resources Centers No Wrong Door (NWD) COVID-19 Vaccine Access Project for services provided during FY 2023;

**Whereas**, the Parties desire to renew the Contract through August 31, 2024;

**Whereas**, the Parties desire to amend Attachment A of the Contract, Statement of Work;  
and

**Whereas**, the Parties desire to amend Attachment B of the Contract, Budget.

**Now**, therefore, the Parties agree as follows:

1. In accordance with Section III of the Contract, Duration, the Parties agree to extend the Contract through August 31, 2024.
2. Section IV of the Contract, Budget, is amended as follows:
  - a. The Budget for FY 2023 *increased* by **\$33,818.00** This additional funding shall be allocated as follows:
    - 1) \$27,070.00 for Money Follows the Person HN services delivered from January 1 through August 31, 2023;
    - 2) \$6,748.00 for LCA services delivered from January 1 through August 31, 2023;  
and
    - 3) \$0.00 (carryforward funds) for NWD COVID 19 Vaccine Access services

delivered from September 1, 2022, through August 31, 2023.

- b. The Budget for FY 2023 has been revised, based on funding from the sources listed below and changes in the population data. The net *decrease* in funding due to these revisions is \$2,179.00, and those revisions are as follows:
    - 1) SGR funding *decreased* by \$1,499.00, from \$129,232.00 to \$127,733.00;
    - 2) MFP-HN funding (for September 1 through December 31, 2022) will be *decreased* by \$103.00, from \$13,619.00 to \$13,516.00;
    - 3) MFP-LCA funding (for September 1 through December 31, 2022) *increased* by \$41.00, from \$3,325.00 to \$3,366.00;
    - 4) MIPPA funding *decreased* by \$360.00, from \$11,874.00 to \$11,514.00;
    - 5) SGR-Respite funding *decreased* by \$197.00, from \$17,004.00 to \$16,807.00;
    - 6) Federal-Respite funding *decreased* by \$53.00, from \$2,706.00 to \$2,653.00;
    - and
    - 7) GR-Respite funding *decreased* by \$8.00, from \$1,117.00 to \$1,109.00
  - c. The total *increase* in Budget for FY 2023, based upon Sections (2)(a) and (2)(b), is \$33,818.00.
  - d. **The total Contract amount for FY 2023 is not to exceed \$223,930.00.**
  - e. The Total Contract value *increased* by \$33,818.00, from \$1,177,080.55 to \$1,208,719.55.
  - f. All funds awarded for FY 2023 must be expended in accordance with the budget categories and amounts shown in Attachment B-6, Budget (Amended December 2022). The Budget will include funds awarded to Grantee via all of the Notice of Funding Available (NFAs).
3. Attachment A of the Contract, Statement of Work, Section 8 (relating to Invoicing) is hereby amended by deleting the following text in its entirety:
- The Contractor shall submit a revised budget and request approval for budgetary adjustments exceeding 25% of the total allocation within each funding source. Such requests must be submitted in 10 business days after determining the need for a budget adjustment.
- And replacing it with the following:
- The Contractor shall submit a revised budget and request approval for budget adjustments that exceed 25% of the total budget (also referred to as total award). The budget revision requests must be submitted and approved by HHSC prior to expending any funds associated with budget revision.
4. This Amendment shall be effective on the date of the last signature below.

5. Except as modified by this Amendment, all terms and conditions of the Contract shall remain in effect.
6. Any further revisions to the Contract shall be by written agreement of the Parties.

**Signature Page Follows**

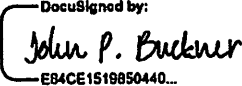
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**SIGNATURE PAGE FOR AMENDMENT NO. 7  
HEALTH AND HUMAN SERVICES COMMISSION  
CONTRACT NO. HHS000270200019**

**HEALTH AND HUMAN SERVICES COMMISSION**

**COASTAL BEND COUNCIL OF GOVERNMENTS**

By:   
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\_\_\_\_\_  
Signature of Authorized Representative

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Signature of Authorized Representative

Haley Turner  
Deputy Executive Commissioner

John Buckner  
Executive Director

January 31, 2023

January 31, 2023

\_\_\_\_\_  
Date of Signature

\_\_\_\_\_  
Date of Signature

**THE FOLLOWING DOCUMENT IS ATTACHED TO THIS AMENDMENT, AND ITS TERMS ARE INCORPORATED INTO THE CONTRACT BY REFERENCE:**

**ATTACHMENT B-6 .....Budget (Amended December 2022)**

**ATTACHMENT FOLLOWS**

**ATTACHMENT B-6  
BUDGET (Amended December 2022)**

**ADRC PSA Region: 20**

**1. Budget Categories**

**1.1. Budget Categories**

STATE FISCAL YEAR BUDGET 2023		
Budget		
Cost Categories		Total Budget Requested
A.	Personnel	\$96,352.00
B.	Fringe Benefits	\$43,707.00
C.	Travel	\$4,207.00
D.	Equipment	\$0.00
E.	Supplies	\$4,954.00
F.	Professional & Contractual	\$32,242.00
G.	Other	\$17,809.00
H.	Total Direct Costs:	\$199,271.00
I.	Indirect Costs	\$24,659.00
J.	<b>Total (Sum of H and I)</b>	<b>\$223,930.00</b>

1.2. HHSC, in its sole discretion, may approve fund transfers between budget categories upon Grantee’s written request. Grantee must seek written approval from HHSC prior to making any fund transfers. All requests must include a detailed explanation that supports the need for the fund transfer.

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**2. FY 2023 Funding Allocation, Not to Exceed Amounts**

<b>No.</b>	<b>Funding Source</b>	<b>FY2023 Not to Exceed Amount</b>
1	State General Revenue (SGR)	\$127,733.00
2	Money Follows the Person (MFP) – Housing Navigator (HN) (Sept. – Dec. 2022)	\$13,516.00
3	Money Follows the Person (MFP) – Housing Navigator (HN)(Jan. – Aug. 2023)	\$27,070.00
4	Money Follows the Person (MFP) – Local Contact Agency (LCA) (Sept. – Dec. 2022)	\$3,366.00
5	Money Follows the Person (MFP) – Local Contact Agency (LCA) (Jan. – Aug. 2023)	\$6,748.00
6	Medicare Improvements for Patients and Providers (MIPPA)	\$11,514.00
7	Promoting Independence (PI)	\$13,414.00
8	State General Revenue - Respite	\$16,807.00
9	RITE Grant services (Federal funds)	\$2,653.00
10	RITE Grant services (SGR funds)	\$1,109.00
11	NWD COVID-19 Vaccine Access Grant Carryforward	\$0.00
	<b>Total FY 2023 Not to Exceed Amount</b>	<b>\$223,930.00</b>

- 2.1** The Grantee may only expend funds up to the amount on the NFA per each funding source. The funding above is not available to the Grantee until an NFA is issued and returned to HHSC with Grantee signature.

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**FY 2024 Funding Allocation, Not to Exceed Amounts**

No.	Funding Source	FY2024 Not to Exceed Amount
1	State General Revenue (SGR)	\$127,733.00
2	Money Follows the Person (MFP) – Housing Navigator (HN)	\$13,516.00
3	Money Follows the Person (MFP) – Local Contact Agency (LCA)	\$3,366.00
4	Medicare Improvements for Patients and Providers (MIPPA)	\$11,514.00
5	Promoting Independence (PI)	\$13,414.00
6	State General Revenue - Respite	\$16,807.00
	<b>Total FY 2024 Not to Exceed Amount</b>	<b>\$186,350.00</b>

3.1 The Grantee may only expend funds up to the amount on the NFA per each funding source. The funding above is not available to the Grantee until an NFA is issued and returned to HHSC with Grantee signature.

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COASTAL BEND COUNCIL OF GOVERNMENTS

RESOLUTION NO. 4046

**A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ACCEPT A GRANT FROM THE WELLMED CHARITABLE FOUNDATION TO THE AAA RESIDENTIAL REPAIR/MINOR HOME MODIFICATIONS PROGRAM. THE FUNDS WILL BE UTILIZED FOR MINOR HOME MODIFICATIONS FOR MAINTAINING THE HEALTH, SAFETY AND INDEPENDENCE OF OLDER INDIVIDUALS LIVING IN THEIR RESIDENCE. THE GRANT IS IN THE AMOUNT OF \$25,000 FOR THE PROJECT PERIOD OF JANUARY 1, 2023 THROUGH DECEMBER 31, 2023.**

**WHEREAS**, the goal of this grant is to provide assistance for essential home repairs or minor home modifications for maintaining the health, safety and independence of the older individual living in their residence. AAACB will focus residential repair services on accessibility improvements (such as ramps, widening of doors, shower conversions, bathroom safety bars; and handrails) that assist an older individual to remain living independently or gives support to themselves or family caregivers.

**WHEREAS**, the \$25,000 WellMed Charitable Foundation Grant will also be used as part of the 25% required match for the Area Agency on Aging - Family Caregiver Support Program funding for Fiscal Year 2023 totaling approximately \$221,528; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Coastal Bend Council of Governments approves the acceptance of a grant from the WellMed Charitable Foundation supporting residential repair/minor home modifications in the amount of \$25,000 for the project period January 1, 2023 through December 31, 2023.

**Duly adopted at a meeting of the Coastal Bend Council of Governments this 24th day of March 2023.**

\_\_\_\_\_  
Commissioner Margie Gonzalez, Chairman

ATTEST:

\_\_\_\_\_  
Commissioner Chuck Schultz, Secretary

## WELLMED CHARITABLE FOUNDATION GRANT AGREEMENT

This Grant Agreement ("**Agreement**") is made as of the last date written below between **WellMed Charitable Foundation**, a Texas nonprofit corporation (the "**Foundation**"), located at 12447 Network Blvd, Suite 109, San Antonio, TX 78249, and **Coastal Bend Council of Governments, Area Agency on Aging**, a Texas nonprofit corporation (the "**Grantee**"), located at 2910 Leopard Street, Corpus Christi, Texas 78412.

**RECITAL:** The Foundation will provide support to the Residential Home Repairs/Minor Home Modifications Program.

In consideration of the mutual promises contained in this Agreement, the parties agree as follows:

1. The grant consists of a one-time payment to the Grantee of **\$ 25,000.00** (the "**Grant**"), for the term of January 1, 2023 through December 31, 2023.
2. The Foundation shall release the funds of the Grant in accordance with the Foundation's budget, subject to the Foundation's sole discretion. The Foundation retains the right to release the funds of the Grant in its sole and absolute discretion so as to accomplish its charitable purposes.
3. The Grantee agrees to use the Grant **exclusively** to support the following services and activities (the "**Services**"):

The Area Agency on Aging of the Coastal Bend (AAACB) provides assistance used for essential home repairs or minor home modifications for maintaining the health, safety, and independence of the older individual living in their residence. AAACB will focus residential repairs services on accessibility improvements (such as ramps, widening of doors, shower conversions, bathroom safety bars, and handrails that assist an older individual to remain living independently or gives support to their family caregiver. Also, older individuals that are at risk of institutional placement and families of older individuals who are victims of Alzheimer's disease and related disorders who need support in their caregiving responsibilities and those living in rural areas. As an immediate need, older individuals requesting to leave an institution and wanting to live in the community will be identified and assisted with residential home repairs/home modifications.

4. The Grantee represents and warrants to the Foundation that the Grantee will perform the Services: (a) using personnel who have the skill, training, licenses (if required) and experience to perform the Services; (b) giving priority to performing the Services; (c) in a competent and professional manner and in conformance with the best practices in the industry and in accordance with all laws and regulations; and (d) safely, promptly, properly, efficiently and to the satisfaction of the Foundation.
5. The Grantee shall not use any portion of the Grant to do any of the following:
  - a. Participate in or intervene in any political campaign on behalf of or in opposition to any candidate for public office.
  - b. Induce or encourage violations of law or public policy.
  - c. Cause any private inurement or improper private benefit to occur.
  - d. Take any other action inconsistent with Section 501(c)(3) of the Internal Revenue Code, or that may jeopardize the Foundation's tax-exempt status or reputation.

6. The parties shall reasonably and promptly agree on any press releases describing the Grant by the Foundation and the Services by the Grantee.

7. In performing the Services, the Grantee is, and will at all times remain, an independent contractor. The parties hereto will at no time represent themselves to be an affiliate, employee, representative or agent of the other party. In no event will the parties be considered partners, joint venturers or fiduciaries.

8. The Foundation, through its authorized representatives, may inspect any of the Grantee's records related to the Grant or the Services at any reasonable time to ensure compliance with this Agreement.

9. The Grantee will submit a final report using the template provided by the Foundation. This final report is due no later than 30 days following the end date of the grant period set forth in Section 1.

10. THE GRANTEE WILL INDEMNIFY AND HOLD HARMLESS THE FOUNDATION AND ITS DIRECTORS, OFFICERS, EMPLOYEES, AGENTS AND CORPORATE AFFILIATES FROM AND AGAINST ANY AND ALL LIABILITY, CLAIMS OF LIABILITY, EXPENSES, CAUSES OF ACTION, LOSSES OR DAMAGE WHATSOEVER, INCLUDING REASONABLE ATTORNEYS' FEES AND ANY AMOUNTS PAID IN SETTLEMENT, AND INCLUDING WITHOUT LIMITATION ANY INJURIES TO ANY PERSON (INCLUDING THE FOUNDATION'S EMPLOYEES), PROPERTY, OR OPERATION, IN EACH CASE ARISING OUT OF GRANTEE'S ACTS OR OMISSIONS.

11. Neither party shall be liable to the other for any delay or failure to perform hereunder due to circumstances beyond such party's reasonable control, including acts of God, acts of government, flood, fire, earthquakes, pandemics, civil unrest, acts of terror, strikes or other labor problems (excluding those involving such party's employees), service disruptions involving hardware, software or power systems not within such party's possession or reasonable control, and denial of service attacks for as long as such circumstances prevail and such party continues to use commercially reasonable efforts to recommence performance to whatever extent possible without delay. Any party so delayed in its performance will promptly notify the party to whom performance is due by telephone and in writing and will describe at a reasonable level of detail the circumstances causing such default or delay.

12. All notices, requests, demands, claims and other communications hereunder will be in writing. Any notice, request, demand, claim or other communication hereunder will be deemed duly given if it is received and/or sent by facsimile, receipted delivery or certified mail, return receipt requested, postage prepaid, and addressed to the intended recipient at the address set forth above. Either party may change the address to which notices, requests, demands, claims, or other communications hereunder are to be delivered by giving the other party notice in the manner herein set forth. Each party agrees to promptly provide written notice of the specifics of any claim of breach or for damages and to provide the other with a reasonable opportunity to investigate and cure any curable matter.

13. The failure of either party to require the performance of any term of this Agreement will not prevent a subsequent enforcement of the term nor be deemed a waiver of any subsequent breach.

14. IN NO EVENT WILL THE FOUNDATION BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL, SPECIAL, PUNITIVE OR INDIRECT DAMAGES OF ANY KIND, INCLUDING, WITHOUT LIMITATION, LOST BUSINESS PROFITS.

15. This Agreement is made in and will be construed in accordance with the laws of the United States and the State of Texas applicable to contracts made and to be performed in Texas. Each party agrees to submit itself to the jurisdiction of the courts in Bexar County, Texas to enforce the provisions of this Agreement. This Agreement constitutes the entire and only agreement between the parties with respect to the subject matter hereof and may be modified only by a written instrument executed by an authorized officer of each party. Neither the Grantee nor the Foundation will be bound by any oral agreement or representation irrespective of by whom or when made. The invalidity of any provision of this Agreement, or portion thereof, will not affect the validity of the remainder of this Agreement. The Grantee may not assign, transfer, delegate, or subcontract any of its rights or obligations under this Agreement without the prior written consent of the Foundation, which such consent the Foundation may withhold in the sole discretion of the Foundation. This Agreement has been negotiated by the parties and their advisers and will be interpreted fairly in accordance with its terms and without strict construction in favor or against either party. This Agreement may be executed in multiple counterparts, each of which will be deemed to be an original, and all counterparts will constitute one instrument.

*[Signature Page Follows]*

IN WITNESS WHEREOF, the parties hereto, intending to be legally bound, have executed this Agreement as of the last date written below.

**FOUNDATION:**

**WellMed Charitable Foundation**

By: \_\_\_\_\_  
Carol Zernial, Executive Director

Date: \_\_\_\_\_

**GRANTEE:**

**Coastal Bend Council of Governments**

By: \_\_\_\_\_  
Name: *Executive Director*  
Title: \_\_\_\_\_

Date: *02/03/2023*

COASTAL BEND COUNCIL OF GOVERNMENT

RESOLUTION NO. 4047

**A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SUBMIT A GRANT APPLICATION TO THE TEXAS HEALTH AND HUMAN SERVICES ON BEHALF OF THE AREA AGENCY ON AGING TO PROVIDE COASTAL BEND MEDICARE IMPROVEMENTS FOR PATIENTS AND PROVIDERS ACT (MIPPA) FOR ELIGIBLE INDIVIDUALS WITH ENHANCED OUTREACH AND EDUCATION REGARDING THEIR HEALTH INSURANCE BENEFITS IN THE AMOUNT OF \$32,844 FOR THE PROJECT PERIOD SEPTEMBER 1, 2023, THROUGH AUGUST 31, 2024.**

**WHEREAS**, the Centers for Medicare & Medicaid Services (CMS) supports funding for the State Health Insurance Assistance Program (SHIP) Program that is intended to strengthen the capability of local areas to provide all Medicare eligible individuals information, counseling and assistance on health insurance matters; and

**WHEREAS**, the attached application supported by funding through the Medicare Improvements for Patients and Providers Act (MIPPA) provides objectives that enhance outreach, provides application assistance, and educate on preventative benefits. The services are directed to eligible Medicare beneficiaries regarding their benefits and enhance outreach to individuals who may be eligible for the Low-income Subsidy (LIS), Medicare Savings Program (MSP) and also educate these individuals on Medicare Part D, Prescription Drug Benefits and Medicare Prevention and Wellness Benefits; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Coastal Bend Council of Governments approves the attached grant application to the Texas Health and Human Services on behalf of the Area Agency on Aging to provide Coastal Bend Medicare eligible individuals with enhanced outreach and education regarding their health insurance benefits in the amount of \$32,844 for the project period September 1, 2023, through August 31, 2024.

**Duly adopted at a meeting of the Coastal Bend Council of Governments this 24th day of March 2023.**

\_\_\_\_\_  
Commissioner Margie Gonzalez, Chairman

ATTEST:

\_\_\_\_\_  
Commissioner Chuck Schultz, Secretary



**Area Agency on Aging Budget/Justification**

**FY 2022-2023**

**Budget Narrative/Justification**

<b>Object Class Category</b>	<b>Federal Funds</b>	<b>Non-Federal Cash</b>	<b>Non-Federal In-Kind</b>	<b>TOTAL</b>	<b>Justification</b>
<b>Personnel</b>	\$12,268			\$12,268	<p><b>AAA Director (Viola Monrreal) = .03 FTE year = \$2,913</b>  <u>Position Description:</u> administrative oversight of budget and overall program operation</p> <p><b>Lead Benefits Counselor (Shanice Mendoza) = .07 FTE @ year = \$3,333</b>  <u>Position Description:</u> Lead Benefits Counselor with direct client contact and outreach activities</p> <p><b>Data Clerk (Ariel Villarreal) = .03 FTE @ year = \$926</b>  <u>Position Description:</u> Provides staff support with mailouts, etc</p> <p><b>Benefits Counselor (Leticia Ochoa) = .07 FTE @ year = \$2,404</b>  <u>Position Description:</u> Part-time Benefits Counselor assisting with MIPPA activities as needed</p> <p><b>Benefits Counselor (Erika Luna) = .06 FTE @ year = \$2,692</b>  <u>Position Description:</u></p>
<b>Fringe Benefits</b>	\$4,043			\$4,043	<p><u>Fringe benefits</u> Current benefit rate for 2022 is 26 % and are categorized in the following manner:  <b>Social Security/Medicare- 7.65%</b>  <b>Retirement- 10%</b>  <b>Insurance- %</b></p>

Object Class Category	Federal Funds	Non-Federal Cash	Non-Federal In-Kind	TOTAL	Justification
Travel	\$4,467			\$4,467	Travel Description Local Travel for Staff Mileage: 30 trips x 1 person x 65 miles (round trip) @ \$.625/mile \$1,219  Local Travel for Volunteer Mileage: 30 trips x 1 person x 40 miles (round trip) @ \$.625/mile \$750  Travel-MIPPA training Mileage: 1 trips x 3 persons x 381 miles (round trip) @ \$.625/mile \$476 Airfare: # persons @ \$ (round trip) \$0 Ground Transportation: # persons @ \$.00 each x # \$0 Lodging: 3 nights @ \$.153.33/night x 3 persons x 3 nights \$1,380 Per Diem: 4 days @ \$53.5/day x 3 persons x 1 trips \$642
Equipment	0			0	N/A
Supplies	\$500			\$500	Paper, printer cartridges, pens, paper clips, etc
Contractual	0			0	N/A
Other	\$8,429			\$8,429	Advertisement materials=6500, Phone \$50x12mos=600, Rent\$40x12 mos=480, Utilities \$15x12 mos=180, accounting charges \$42.75x12mos=513, insurance \$8x12mos=96, Printing \$5x12mos=60
Indirect Charges	\$3,137			\$3,137	Total Indirect Charges: 25.57 Percentage:
TOTAL	\$32,844			\$32,844	