



COASTAL BEND
COUNCIL OF GOVERNMENTS

BOARD OF DIRECTORS
MEETING AGENDA

January 23, 2025 at 2:00 PM
2910 Leopard Street
Corpus Christi, Texas 78408
John Buckner Conference Room

Pursuant to Texas Government Code section 551.127 which states a governmental body that extends into three or more counties may meet by videoconference call only if the member of the governmental body presiding over the meeting is physically present at the location of the meeting. The Honorable David Krebs, San Patricio County Judge, Chairman, will be present at the meeting. Board members or members of the public may attend the meeting online using the link below. This link may also be found on the website at <https://www.coastalbendcog.org/>

Join Zoom Meeting

<https://zoom.us/j/99588904987?pwd=OnMGRWgdpgK17IYXbSwlTDWCkd94JX.1>

Meeting ID: 995 8890 4987

Passcode: 237659

1. Pledge of Allegiance
2. Call to Order, Roll Call, Quorum Determination
3. Public Comment
4. Approval of the Minutes of December 13, 2024 Board of Directors Regular Meeting
5. Treasurer's Report
 - a. Cash Report – December 2024
6. Discussion and Possible Action Items

A. Consent Agenda

1. Resolution #4107 approving the Coastal Bend Council of Governments to submit an application to the Office of the Governor for a 2-year funding period under the Regional Law Enforcement Training Academy Grant Program (Grant Number 1465920) to be administered by the Coastal Bend Council of Governments Criminal Justice Department.



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2. Resolution #4108 approving the Coastal Bend Council of Governments to submit an application to the Office of the Governor for funding under the State Crisis Intervention Grant Program (Grant Number 5357701) be administered by the Coastal Bend Council of Governments Criminal Justice Department.
3. Resolution #4109 determining signatory authority for Coastal Bend Council of Governments (CBCOG) with the Texas Department of Transportation (TXDOT) to be compliant with the Standards set forth by TXDOT.
4. Resolution #4110 authorizing the Executive Director to execute a contract amendment agreement for FFY2025-FFY2027 with VIP Providers, to provide support services for Respite In-Home and Personal Assistance.

B. Chairman's Report

1. Motion to approve the FY2025 Slate of Officers

7. Information Items/Presentations

1. Departments 2024 Recap and 2025 Projections

8. Executive Director's Report

9. Approval of Treasurer's Report

10. Adjourn

Executive Session Disclosure Statement: The Board of Directors reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any item listed on this agenda as authorized by Chapter 551 of the Texas Government Code, including but not necessarily limited to §551.071 (Consultation with Attorney), §551.072 (Deliberations regarding Real Property), §551.073 (Deliberations regarding Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations regarding Security Devices).



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Public Comment Procedures: Citizens may address the Board of Directors concerning any issue posted on the agenda for the meeting. All Public Comments shall be subject to the following:

- a) All individuals desiring to make a public comment should identify himself/herself before providing his/her public comment.
- b) All public comments shall be made in relation to the posted agenda item;
- c) Each speaker will receive three minutes and no portion of a speaker's allotted time may be given (assigned, relinquished, or donated) to another speaker.
- d) The Board Chairman shall follow the order of persons wishing to speak as listed on the sign-up sheet; and
- e) The Board Chairman, with the consent of the Board of Directors, may add additional procedures or limitations and may alter these procedures depending on the circumstances in order to facilitate the orderly conduct of Board business at the meeting.

Public Notice: This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); Section 551.053 (Notice of Requirements of a Political Subdivision Extending into three or more counties); and Section 551.127 (Videoconference Call). The notice has been posted at least 72 hours before the scheduled time of meeting on the website of the Coastal Bend Council of Governments at <https://www.coastalbendcog.org/>

Individuals with Disabilities/Special Needs: If you plan to attend this public meeting and you have a disability or special need that requires special arrangements at the meeting, please contact the CBCOG offices at (361) 883-5743 at least 48 hours before the scheduled meeting in order for reasonable accommodations to be arranged.

Posted January 17, 2025, at 3 P.M. at 2910 Leopard Street, Corpus Christi, Texas



MEETING MINUTES
COASTAL BEND COUNCIL OF GOVERNMENTS
December 13, 2024 - 2:00 PM
Corpus Christi, Texas

The meeting of the Board of Directors of the Coastal Bend Council of Governments was held at 2:00 pm on Friday, December 13, 2024. This meeting was held in hybrid format by videoconference pursuant to Texas Government Code Section 551.127 which states a governmental body that extends into three or more counties may meet by videoconference call only if the member of the governmental body presiding over the meeting is physically present at the location of the meeting. The Honorable David Krebs, Judge, San Patricio County, Chairman, was present at the meeting. Board members and individuals from the public who desired to attend in person, accessed the meeting at 2910 Leopard Street, Corpus Christi, Texas.

Please see attachment for members attended for December 13, 2024 meeting.

1. CALL TO ORDER

Judge David Krebs, San Patricio County, called the meeting to order at 2:00 pm. Executive Director Emily Martinez confirmed a quorum.

2. APPROVAL OF MEETING MINUTES

Mayor JoAnn Ehmann, City of Ingleside on the Bay, made a motion to approve the September 27, 2024 meeting minutes. Commissioner Leslie Casterline, Aransas County, seconded the motion. The September 27, 2024 meeting minutes were approved by unanimous vote.

3. TREASURER'S REPORT

Treasurer, Mayor JoAnn Ehmann, City of Ingleside on the Bay, presented reports on cash transactions and month-end cash balances for the months of September, October, and November 2024. City Manager Cedric W. Davis, Sr., City of Mathis, made a motion to approve September, October, and November 2024 Cash Reports and City Commissioner Norma Nelda Alvarez, City of Kingsville, seconded the motion. The Treasurer's Report was approved by unanimous vote.

4. ITEMS REQUIRING ACTION BY THE COUNCIL OF GOVERNMENTS

A. CONSENT AGENDA

Judge David Krebs, San Patricio County, presented ten consent agenda items to the Board of Directors. Commissioner Leslie Casterline, Aransas County made a motion to approve all ten items. Judge George "Trace" P. Morrill, III, Bee County, First Vice

Chairman, seconded the motion. All ten consent agenda items were approved by unanimous vote.

1. Motion to approve the final notification of funds available for FY2024 for Community Action Corporation of South Texas (CACOST) for the period of 10/01/2023 – 09/30/2024 in the amount of \$966,769.
2. Motion to approve the final notification of funds available for FY2024 for the City of Corpus Christi for the period of 10/01/2023 – 09/30/2024 in the amount of \$1,300,286.
3. Resolution #4100 authorizing the Executive Director to accept fiscal year 2025 contracting plan summary for local nutrition service providers in the amount of \$2,512,226 based on estimates from the Health and Human Services Commission.
4. Resolution #4101 authorizing the Executive Director to execute contract amendment extending from Fiscal Year October 1, 2023 to September 30, 2024 to the current local service provider: Aransas County Council on Aging, Kleberg County, Live Oak County, Refugio County, Duval County and Community Action Corporation of South Texas for the project period October 1, 2024 to September 30, 2025 in the amount of \$2,512,226.
5. Resolution #4102 authorizing the Executive Director to execute a contract agreement for FY2024 – FY2027 with Outreach Health Community Care Services LP D/B/A Outreach Home Care for respite in-home and personal assistance as one of the contractors that will be a part of the Area Agency on Aging's contractor purchase pool in the amount of \$255,281.
6. Resolution #4103 authorizing the Executive Director to execute a one-year contract with Coastal Bend Center for Independent Living to provide support services for the Housing Navigator Program in the amount of \$15,000 for the project period of September 1, 2024 – August 31, 2025.
7. Resolution #4104 authorizing the Executive Director to submit an application to the General Land Office in the amount of \$4,488,700 for a regional resilience project.
8. Resolution #4105 approving the membership of the 2025 Criminal Justice Advisory Committee.

9. Resolution #4106 adopting Threat and Hazard Identification and Risk Assessment (THIRA) and Stakeholder Preparedness Review (SPR).

10. Motion to approve a Memorandum of Understanding with Texas Senior Medicare Patrol to conduct five presentations per month with a minimum of 10 individual interactions with Medicare Beneficiaries about Medicare/Medicaid fraud, waste and abuse. The Area Agency on Agency will receive a stipend of \$10,000.

B. EXECUTIVE DIRECTOR’S REPORT

1. Emily Martinez, Executive Director, Coastal Bend Council of Governments (CBCOG), gave a report on CBCOG initiatives.

2. Emily Martinez, Executive Director, CBCOG, presented the motion to approve the FY2025 Annual Budget. Judge George “Trace” P. Morrill, III, Bee County made a motion to approve FY2025 Annual Budget. Commissioner Leslie Casterline, Aransas County, seconded the motion. FY2025 Annual Budget was approved by unanimous vote.

3. Emily Martinez, Executive Director, CBCOG, discussed the suggested changes to the Coastal Bend Council of Governments Board of Directors’ Bylaws. Mayor JoAnn Ehmann, City of Ingleside on the Bay, made a motion to approve the changes. City Manager Cedric W. Davis, Sr., City of Mathis, seconded the motion. Changes to the CBCOG Bylaws were approved by unanimous vote.

4. Emily Martinez, Executive Director, CBCOG, presented the updated Coastal Bend Council of Governments’ Employee Handbook to the Board of Directors. Peter Collins, Chief Information Officer, City of Corpus Christi, made a motion to approve the updated Employee Handbook. City Manager Cedric W. Davis, Sr., City of Mathis, seconded the motion. The updated Employee Handbook was approved by unanimous vote.

Meeting adjourned at 2:38 p.m.

The Honorable Judge David Krebs, Chairman

ATTEST:

City of Corpus Christi Representative Mr. Peter Collins

**Coastal Bend Council of Governments
Schedule of Cash Transactions
For Month Ended December 31, 2024**

Cash balance at December 1, 2024 \$ 1,018,626.99

Cash receipts for December 2024

Cash receipts from deposits	\$ 574,646.29	
Transfer from Texpool-9-1-1 Account	366,525.13	
Transfer from Texpool-General Account		
Interest Income	4,076.75	
Total Cash receipts for December 2024		945,248.17

Subtotal 1,963,875.16

Less: Cash disbursements for December 2024

Cash disbursements for accounts payables	761,945.05	
Payroll disbursements	180,038.30	
Total Cash disbursements for December 2024		941,983.35

Cash balance at December 31, 2024*** **\$ 1,021,891.81**

*****Cash balance by Account at December 31, 2024**

Regular Account	\$ 1,005,626.67	
Payroll Account	3,213.45	
Operating Account	13,051.69	

Total Cash balance at December 31, 2024 **\$ 1,021,891.81** \$ -

**Investments in Texpool: Interest rate 5.3694%
General Fund:**

Investments in Tex-Pool at December 1, 2024	\$ 19,111.53	
Deposits		
Transfers to American Bank		
Interest Earned for December 2024	74.01	
Investments in Tex-Pool at December 31, 2024		\$ 19,185.54

9-1-1 Fund:

Investments in Tex-Pool at December 1, 2024	\$ 515,854.65	
Deposits	8,400.00	
Transfer to American Bank	(366,525.13)	
Interest Earned for December 2024	1,105.75	
Investments in Tex-Pool at December 31, 2024		\$ 158,835.27

**Coastal Bend Council of Governments
Accounts Payable Check Register
Cash Operating for Dec 2, 2024**

Check	Vendor Name	Description	Check Amount
29970	AT & T	Services for 11-15 to 12-14,2024.9-1-1.	\$ 83.62
29971	AT & T Mobility	Services for 11-12 to 12-11,2024.9-1-1.	22.20
29972	AT & T Long Distance	Services for 10-08 to 11-06,2024.9-1-1.	709.11
29973	AT&T	Services for 11-13 to 12-12,2024.9-1-1.	963.51
29974	Quench USA, Inc.	Services for 11-01 to 11-30,2024.	48.40
29975	Konica Minolta Premier Finance	Bizhub Pro 1100 Lease for 12-01 to 12-31,2024.	550.33
29976	WEX Bank	Fuel Charges for 10-21 to 11-14,2024, 9-1-1	511.47
Report Total			\$ 2,888.64

**Coastal Bend Council of Governments
Accounts Payable Check Register
Cash Operating for Dec 6, 2024**

Check	Vendor Name	Description	Check Amount
29977	Green Mountain Energy	Utilities Assistance for 12-2024. AAA	\$ 125.42
29978	Reliant Energy	Utilities Assistance for 12-2024. AAA	300.00
29979	Reliant Energy	Utilities Assistance for 12-2024. AAA	154.34
29980	City of Corpus Christi	Utilities Assistance for 12-2024. AAA	300.00
29981	City of Portland	Utilities Assistance for 12-2024. AAA	193.27
29982	Reliant Energy	Utilities Assistance for 12-2024. AAA	300.00
Report Total			\$ 1,373.03

Coastal Bend Council of Governments
Accounts Payable Check Register
Cash Operating for Dec 13, 2024

Check	Vendor Name	Description	Check Amount
29983	Aflac Inc	Payroll Deductions for 12-01 to 12-31,2024.	\$ 122.08
29984	Norma Alvarez	Mileage Reimbursement for 11-18,2024.	58.09
29985	Alzheimer's Association	Donation to the Alzheimer's Association Purple Lightning Team.	100.00
29986	AT & T	Services for 12-01 to 12-31,2024.	6.45
29987	Language Line Services	Services for 11-01 to 11-30,2024.9-1-1.	114.40
29988	Brightspeed	Services for 12-01 to 12-30,2024.9-1-1.	528.33
		Services for 12-01 to 12-31,2024.9-1-1.	
29989	Thryv	Services for 12-01 to 12-31,2024.	47.00
29990	Dirt Free Carpet & Tile Cleani	Carpet Cleaning - 12-2024 (5x5 area)	200.00
29991	EAN Holdings, LLC	Rent of vehicle from 11-04 to 11-09,2024.9-1-1 Operations.	1,155.42
		Rent of vehicle from 11-11 to 11-15,2024.9-1-1 Operations.	
		Rent of vehicle from 11-18 to 11-21,2024.9-1-1 Operations.	
		Rent of vehicle from 11-18 to 11-22,2024.9-1-1 Operations.	
		Rent of vehicle from 11-19 to 11-20,2024.9-1-1 Operations.	
		Rent of vehicle from 12-05-06-2024.9-1-1 Operations	
		Toll road fees, Gov Acct/Audit Conf 09-2024	
29992	Denise Garza	Gas for rent of vehicle from 11-19-20,2024.9-1-1 Operations.	66.51
		Gas for rent of vehicle from 12-05 to 12-06,2024.9-1-1.	
29993	Goodwill Industries South TX.	Shredding Services for 11-2024.	73.08
29994	United States Treasury	Payroll Deduction for 11-30,2024.	50.00
29995	Office Depot Business Account	Black Toner, ED Office	70.19
29996	Rural Economic Assistance Inc.	Transportation provided for 10-2024, AAA	50.00
29997	Riviera Telephone Company	Services for 12-01 to 12-31,2024.9-1-1.	176.00
29998	SmartCom Telephone	Services for 12-01 to 12-31,2024.9-1-1.	234.00
29999	T-Mobile	Services for 10-28 to 11-27,2024.9-1-1.	43.43
30000	Texas Assoc of Reg'l Councils	Annual SWREDA membership dues for 10-01-2024 to 09-30-2025.	250.00
30001	The Hartford	Crime bond renewal for 12-15-24 to 12-15-25.	327.00
30002	Valley Telephone Cooperative	Services for 11-01 to 11-30,2024.9-1-1.	456.00
30003	Verizon Wireless	Services for 10-27 to 11-26,2024.9-1-1.	48.28
30004	VOID	VOID	-
30005	NEC Co-op Energy	Utilities Assistance for 12-2024, AAA	300.00
30006	Reliant Energy	Utilities Assistance for 12-2024, AAA	215.99
30007	Direct Energy	Utilities Assistance for 12-2024, AAA	177.85
30008	Marco & Company Catering, LLC	Christmas appreciation luncheon, 12-18-24	785.00
30009	VOID	VOID	-
Report Total			\$ 5,655.10

**Coastal Bend Council of Governments
Accounts Payable Check Register
Cash Operating for Dec 19, 2024**

Check	Vendor Name	Description	Check Amount
30010	Duval County Conservation Dept	Utilities Assistance for 12-2024, AAA	\$ 101.17
Report Total			<u>\$ 101.17</u>

Coastal Bend Council of Governments
Accounts Payable Check Register
Cash Operating for Dec 30, 2024

Check	Vendor Name	Description	Check Amount
30011	AT & T	Services for 12-15 to 01-14,2025.9-1-1.	\$ 83.62
30012	AT & T Mobility	Services for 11-04 to 12-03,2024.9-1-1. Services for 12-08 to 01-07,2024	290.11
30013	AT & T Mobility	Services for 12-11-24-01-11-25, 9-1-1	22.20
30014	AT & T Long Distance	Services for 11-07-12-05-24, 9-1-1 Services for 12-09-24-01-08-25, 9-1-1	450.50
30015	Adriana Benavides	Mileage Reimbursement for 11-18 to 12-09,2024.	150.08
30016	Brightspeed	Services for 12-04,2024 to 01-03,2025.9-1-1.	78.00
30017	Chips Plus	CBCOG Intrado Meeting, 11-21-24 Install 3 Positions.Rerouted Network cables.Removed Viper 5.San Pat PSAP Located ECATS & PA 450, traced and labeled them, San Pat PSAP Swapped position monitors & made labels for them, Brooks County PSAP	1,314.96
30018	DEX Imaging, LLC	Bizhub PRO Maintenance for 12-10-24 to 01-09-2025	88.39
30019	EAN Holdings, LLC	Rent of Vehicle from 12-04 to 12-06,2024.9-1-1 Operations. Rent of Vehicle from 12-09 to 12-11,2024.ADRC Conference, AAA Rent of Vehicle from 12-11 to 12-14,2024.9-1-1 Operations. Rent of Vehicle from 12-16 to 12-20,2024.9-1-1 Operations.	505.15
30020	Quench USA, Inc.	Services for 12-01 to 12-31,2024.	48.40
30021	United States Treasury	Payroll Deductions for 11-30-2024 and 12-15-2024	100.00
30022	John Maldonado	Cookies for Board of Directors Meeting, 12-13-2024. Serving Supplies for Staff Christmas Luncheon.	54.39
30023	Office Depot Business Account	Ink.Wipes.Tissue.Desk Planner.Post it Notes.9-1-1.	258.83
30024	T-Mobile	Services for 11-09 to 12-08,2024, HS	28.70
30025	Veronica A. Toomey	Finding Cassandras to Stop Catastrophes.CPM Program.	17.04
30026	WEX Bank	Fuel Purchases for 11-15-12-06-24, 9-1-1	198.13
Report Total			\$ 3,688.50

**Coastal Bend Council of Governments
 Accounts Payable Check Register
 Cash Regular for Dec 2, 2024**

Check	Vendor Name	Description	Check Amount
18461	Chips Plus	ORT & Testing on Both Positions before Cut Over.Refugio PSAP	\$ 623.78
18462	Department of Info. Resources	Services for 09-01 to 09-30,2024.9-1-1.	34,327.65
18463	CC Excel Properties	Rent for 12-2024.	7,250.00
18464	Emily Martinez	Car allowance for 12-2024, ED	600.00
18465	Office Pride	Cleaning services provided 3x per week.11-01 to 11-31,2024.	1,180.75
18466	Unum Life Insurance Company	Unum Life Insurance for 12-2024.	474.70
Report Total			\$ 44,456.88

Coastal Bend Council of Governments
Accounts Payable Check Register
Cash Regular for Dec 13, 2024

Check	Vendor Name	Description	Check Amount
18467	AFLAC	Payroll Deductions for 11-2024.	\$ 2,661.92
18468	AT & T Mobility	Services for 10-20 to 11-19,2024.	1,670.48
18469	Champion Energy Services, LLC	Services for 10-30 to 12-02,2024.	420.51
18470	Champion Energy Services, LLC	Services for 10-30 to 12-02,2024.	355.53
18471	Champion Energy Services, LLC	Services for 10-30 to 12-02,2024.	988.07
18472	Chips Plus	Cut over for Both Positions.Adjusted Monitors.Refugio PSAP Install & Setup of Backroom Positions.Install printer.Refugio PSAP Installed all 4 Positions, printer install and cut over.Aransas PSAP Verify Positions ready for cut over.Workd on CAD Router.Refugio PSAP Worked on Positions replacement & testing.Kingsville PD PSAP Worked on Startup of ORT.Kingsville PD PSAP Worked on install of all front room equipment.Ingleside PSAP	3,644.41
18473	Department of Info. Resources	Services for 10-01 to 10-31,2024.9-1-1.	34,327.65
18474	Frontier Communications	Services for 11-19 to 12-18,2024.9-1-1	2,025.36
18475	Frontier Communications	Services for 11-22 to 12-21,2024.9-1.1.	309.39
18476	Frontier Communications	Services for 11-19 to 12-18,2024.9-1-1.	154.33
18477	Frontier Communications	Services for 11-28 to 12-27,2024.9-1-1.	309.36
18478	Government Finance Off. Assoc.	2025 GFOA Conference Registration - (2) Accountants	1,050.00
18479	Rural Economic Assistance Inc.	Transportation provided for 11-01 to 11-30,2024.AAA.	50.00
18480	VOID	VOID	-
18481	Sharps Compliance, Inc	18 GAL Medsafe Liner Case of 2.City of Premont. 18 GAL Medsafe Liner,Case of 2. Three Rivers 18 GAL Medsafe Liner,Case of 2.City of Alice PD. 18 GAL Medsafe Liner,Case of 2.George West PD. 18 GAL Recepticle Liner.CBCOG. 38 GAL Medsafe Liner,Case of 2.Aransas Pass PD. 38 GAL Medssafe Liner,Case of 2.Coastal Bend Wellness Pharm. 38 Gallon Receptacle Liner.Bee County Sheriff Department. 38 Gallon Receptacle Liner.Brooks County. 38 Gallon Receptacle Liner.Duval Co Sheriff Department. 38 Gallon Receptacle Liner.Kingsville PD. 38 Gallon Receptacle Liner.Driscoll PD. 38 Gallon Receptacle Liner.Freer PD. Medsafe Replacement Lock and Keys, Driscoll PD	4,454.35
18482	Shelby Simms	Mileage Reimbursement for 08-01 to 08-21,2024. Mileage Reimbursement for 09-03 to 09-30,2024. Mileage Reimbursement for 10-01 to 10-30,2024.	1,095.06
18483	8x8, Inc.	Services for 12-01 to 12-31,2024.	1,885.73
18484	Abila, Inc.	EWS Setup & Training.Human Resources Setup Assistance. MIP Custom payroll distribution script	4,125.00

Coastal Bend Council of Governments
Accounts Payable Check Register
Cash Regular for Dec 13, 2024

Check	Vendor Name	Description	Check Amount
18485	Amazon	Solar Panel Charger for Ring Camera, ED	57.00
18486	Jennifer Bostick	Mileage Reimbursement for 03-20 to 11-12,2024.	473.02
18487	Charter Communications	Services for 11-14 to 12-13,2024.9-1-1. Services for 11-23 to 12-22,2024. Services for 11-23 to 12-22,2024.9-1-1.	14,945.87
18488	Computer Solutions	Installation & Configuration of Firewall for CBCOG	3,450.00
18489	City of Corpus Christi	Services for 10-01 to 10-31,2024, AAA	86,743.00
18490	Del Mar College	Tuition & Fees for 09-2024, CJD Academy	5,016.00
18491	Maricela De La Fuente	Services & Mileage for 11-18-2024. Services & Mileage for 11-7-2024.	253.96
18492	Christina O. Edwardson	Mileage Reimbursement for 11-04 to 11-14,2024	91.04
18493	Noel Esquivel	Meals & Parking for 9-1-1 Workshop 11-18-20-2024.	23.44
18494	Juana Marek	Mileage Reimbursement for 11-18 to 11-22,2024. Mileage Reimbursement for 11-26 to 11-27,2024.	173.60
18495	Sandra A. Hickl	Mileage Reimbursement for 11-05 to 11-27,2024.	98.49
18496	Intrado Life & Safety	Front and back room CPE Equipment,9-1-1	262,073.76
18497	Erika Luna	Mileage Reimbursement for 11-12 to 12-04,2024.	525.63
18498	Emily Martinez	Meals,TX Travel Alliance Board Meeting 12-2024.	49.49
18499	Viola Monrreal	(2)Popcorn tubs,(3)Canisters,Food Storage,Pattern Basket.AAA SMP	11.37
18500	Griselda Ramos	Reimbursement for Tai Chi Training.AAA.	150.00
18501	Saenz Home Health Services Inc	Services for 09-2024, Respite In-Home, AAA Services for 10-01 to 10-31,2024.F2F. Services for 11-01 to 11-30,2024.F2F.	1,275.00
18502	TML - IEBP	Medical,dental,life & group fee premiums for 12-2024.	37,582.90
18503	Joseph Bernadas	ADRC Website Migration (AAA) Website Development Services for 12-01 to 12-31,2024.	2,480.00
18504	Felipa Wilmot	Mileage Reimbursement for 11-05 to 11-26,2024.	170.52
18505	VOID	VOID	-
18506	VOID	VOID	-
Report Total			\$ 475,171.24

Coastal Bend Council of Governments
Accounts Payable Check Register
Cash Regular for Dec 16, 2024

Check	Vendor Name	Description	Check Amount
18507	CARESTAT Provider Services	Services for 09-2024, Pers. Asst. & Respite In-Home, AAA	\$ 635.00
18508	Viola Monreal	Meals for open enrollment event.AAA SMP	103.14
18509	Uresti Senior Assistance	Services for 08-01 to 08-31,2024.F2F.	5,840.00
		Services for 08-2024, Pers. Asst. & In-Home Respite, AAA	
		Services for 10-01 to 10-31,2024.F2F.	
Report Total			\$ 6,578.14

Coastal Bend Council of Governments
Accounts Payable Check Register
Cash Regular for Dec 30, 2024

Check	Vendor Name	Description	Check Amount
18510	AFLAC	Payroll deductions for 12-2024	\$ 2,661.92
18511	AT&T	Services for 12-13-24-01-12-25, 9-1-1	1,033.54
18512	Department of Info. Resources	Services for 11-01-31-24, 9-1-1	34,327.65
18513	Promo Universal, LLC	(3000) Non-Woven Die Cut Tote Bags. AAA SMP	2,250.00
18514	Sylvia Alvarado	2024 Christmas Office Luncheon Decorations	78.32
18515	Amazon	USB-C Laptop Docking Station.AAA. Wireless Mouse.Ciscle EMR Stylus.9-1-1.	138.21
18516	American Med. Home Health Inc	Services for 10-01 to 10-31,2024.Respite In Home, AAA	63.00
18517	Aransas County Council on Agin	Services for 11-01 to 11-30,2024, AAA	11,879.00
18518	Bee First Primary Home Care	Services for 10-01 to 10-31,2024.Personal Assistance, AAA	576.00
18519	Community Action Corp. So. TX	Services for 10-01 to 10-31,2024, AAAA	55,486.00
18520	CARESTAT Provider Services	Services for 10-2024, In-Home Respite, AAA	420.00
18521	Charter Communications	Services for 12-07 to 01-06,2025.9-1-1 Services for 12-07,2024 to 01-06,2025, 9-1-1 Services for 12-14-24-01-13-25, 9-1-1	12,735.04
18522	CITIBANK	AAA Email-Microsoft 365 Business Standard for 11-2024.AAA. Adobe Subscription.AAA. E-Sub to Caller.Com.Pub Notice of RFQ for Serv.EDA. Email service for mass mailouts.AAA. Fan for Mathis PD Server Room.9-1-1. File Cabinet Keys.AAA. GFOA registration.Google Cloud,Membership Dues, Monthly Adobe Hotel stay for 9-1-1 Workshop, 11-2024 .Slack monthly subscription.9-1-1. Microsoft Licenses for 10-20 to 11-19,2024.HS Online Fax Service for AAA.11-2024. Oveal Williams Thanksgiving Event. (Caregiver non-grant funds) Sales tax refund.Microsoft Office. Adobe Monthly sub.	3,625.22
18523	Computer Solutions	Microsoft Teams 12-2024.Microsoft Exchange.Microsoft 365. Microsoft Teams for 10-2024. Netwatch standard security & cloud storage backup.12-2024.	7,170.20
18524	Duval County	Services for 10-01 to 10-31,2024, AAA	12,255.00
18525	Feonix Mobility Rising	Rides Provided for 11-2024.AAA.	1,125.00
18526	Intrado Life & Safety	SCC Map Data Update Service.9-1-1.	8,400.00
18527	Kleberg County Human Services	Services for 10-01 to 10-31,2024, AAA	13,817.00
18528	Live Oak County	Services for 10-01 to 10-31,2024, AAA	6,118.00
18529	Nueces Co Senior Community Srv	Services for 09-01 to 09-30,2024, ARP, AAA Services for 09-01-30-2024, AAA Services for 10-01 to 10-31,2024, AAA	37,498.00
18530	Office Pride	Cleaning services provided 3x per week.12-01-12-31-24	1,180.75
18531	Refugio Co Elderly Services	Services for 10-01 to 10-31,2024, AAA	5,186.00
18532	Saenz Home Health Services Inc	Services for 10-01 to 10-31,2024.Pers Assist & Resp In Home, AAA	3,725.00
18533	Texas Visiting Nurse Service,	Services for 10-01 to 10-31,2024.Personal Assistance, AAA	283.50
Report Total			\$ 222,032.35

**Coastal Bend Council of Governments
 Schedule of Bank Transfers
 For Month Ended December 2024**

Date of Transfers	Transfer From	Transfer To	To Reimburse Check #s	Amount of Transfers
12/10/2024	Regular Account	Payroll Account	20441-20472	54,233.86
12/13/2024	Regular Account	Operating Account	29949-30003	14,492.89
12/16/2024	Regular Account	Payroll Account	20473-20506	66,103.10
Total Transfers				\$ 134,829.85

**Coastal Bend Council of Governments
Schedule of Payroll Transactions
For Month Ended December 31, 2024**

Payroll disbursements for payroll period ended December 15th	\$ 54,233.86
941 Tax Deposit for payroll period ended December 15th	15,106.68
ICMA 401a and 457 contributions for payroll period ended December 15th	23,165.87
Payroll disbursements for payroll period ended December 31st	66,103.10
941 Tax Deposit for payroll period ended December 31st	18,999.79
ICMA 457 contributions for payroll period ended December 31st	2,429.00
Total Payroll Disbursements at December 31, 2024	<u>\$ 180,038.30</u>



COASTAL BEND
COUNCIL OF GOVERNMENTS

MEMORANDUM

TO: Board Members of the Coastal Bend Council of Governments
FROM: Mary Z. Afuso, Director of Planning and Economic Development
DATE: January 23, 2025
SUBJECT: Approval to apply for funding to support the Training Academy

Background: Coastal Bend Council of Governments has been providing training support for Law Enforcement in the Coastal Bend for over twenty years.

Summary: CBCOG plans to submit an application for funding to the Office of the Governor to support basic training of Law Enforcement Officers. The Training Academy funding has been administered by CBCOG for many years.

Financial Impact: Training Academy: \$294,879.00;

Comprehensive Economic Development Strategy Goal or Objective:

GOAL 4: Support Community Well-Being;

Staff Recommendation: It's the staff's recommendation to approve submission of the applications

COASTAL BEND COUNCIL OF GOVERNMENTS

RESOLUTION NO. 4107

A RESOLUTION APPROVING THE COASTAL BEND COUNCIL OF GOVERNMENTS TO SUBMIT AN APPLICATION TO THE OFFICE OF THE GOVERNOR FOR A 2-YEAR FUNDING PERIOD UNDER THE REGIONAL LAW ENFORCEMENT TRAINING ACADEMY GRANT PROGRAM (GRANT NUMBER 1465920) TO BE ADMINISTERED BY THE COASTAL BEND COUNCIL OF GOVERNMENTS CRIMINAL JUSTICE DEPARTMENT.

WHEREAS, The Coastal Bend Council of Governments (CBCOG) finds it in the best interest of the citizens of the 11-County CBCOG region that the Regional Law Enforcement Training Academy project be continued for the FY2026; and

WHEREAS The Law Enforcement Community throughout the 11 County Region requires comprehensive training by experts in the field; and

WHEREAS CBCOG Criminal Justice has the expertise and experience to administer the funding to benefit law enforcement throughout the 11 County area; and

WHEREAS, The proposed project meets CEDS GOAL 4: Support Community Well-Being; adopted by this Board in October of 2021

WHEREAS, The funding agent requires a resolution stating that CBCOG agrees to provide no applicable matching funds for the said project as none are required by the State Crisis Intervention Grant Program application; that in the event of loss or misuse of the Office of the Governor funds, CBCOG assures that the funds will be returned to the Office of the Governor in full, and CBCOG designates the CBCOG Executive Director as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency; and

NOW THEREFORE, BE IT RESOLVED that the CBCOG approves submission of the grant application for the continuation of the Regional Law Enforcement Training Academy project to the Office of The Governor.

Duly adopted at a meeting of the Coastal Bend Council of Governments this 23rd day of January 2025.

Judge David Krebs, Chair

ATTEST:

City of Corpus Christi Representative Mr. Peter Collins



COASTAL BEND
COUNCIL OF GOVERNMENTS

MEMORANDUM

TO: Board Members of the Coastal Bend Council of Governments
FROM: Mary Z. Afuso, Director of Planning and Economic Development
DATE: January 23, 2025
SUBJECT: Approval to apply for funding to support the Criminal Justice Program

Background: Coastal Bend Council of Governments has been providing training support for Law Enforcement in the Coastal Bend for over twenty years.

Summary: CBCOG plans to submit an application for funding to the Office of the Governor to provide specialized training on Crisis Intervention. The Crisis Intervention Training is a new source of training for CBCOG and if funded, will benefit the region. This training will be provided to Law Enforcement, Legal and Judicial personnel and other first responders.

Financial Impact: Crisis Intervention: \$102,857.

Comprehensive Economic Development Strategy Goal or Objective:

GOAL 4: Support Community Well-Being;

Staff Recommendation: It's the staff's recommendation to approve submission of the applications

COASTAL BEND COUNCIL OF GOVERNMENTS

RESOLUTION NO. 4108

A RESOLUTION APPROVING THE COASTAL BEND COUNCIL OF GOVERNMENTS TO SUBMIT AN APPLICATION TO THE OFFICE OF THE GOVERNOR FOR FUNDING UNDER THE STATE CRISIS INTERVENTION GRANT PROGRAM (GRANT NUMBER 5357701) BE ADMINISTERED BY THE COASTAL BEND COUNCIL OF GOVERNMENTS CRIMINAL JUSTICE DEPARTMENT.

WHEREAS, The Coastal Bend Council of Governments (CBCOG) finds it in the best interest of the citizens of the 11-County CBCOG region that the CBCOG Violence Prevention & Intervention Training Project be operated for the FY2026; and

WHEREAS, CBCOG has the expertise and experience to administer the funding to benefit law enforcement throughout the 11 County area

WHEREAS, The proposed project meets CEDS GOAL 4: Support Community Well-Being; adopted by this Board in October of 2021

WHEREAS, The funding agent requires a resolution stating that CBCOG agrees to provide no applicable matching funds for the said project as none are required by the State Crisis Intervention Grant Program application; that in the event of loss or misuse of the Office of the Governor funds, CBCOG assures that the funds will be returned to the Office of the Governor in full, and CBCOG designates the CBCOG Executive Director as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that The CBCOG approves submission of the grant application for the CBCOG Violence Prevention & Intervention Training Project to the Office of The Governor.

Duly adopted at a meeting of the Coastal Bend Council of Governments this 23rd day of January 2025.

Judge David Krebs, Chair

ATTEST:

City of Corpus Christi Representative Mr. Peter Collins

AGENDA ITEM 6A2



COASTAL BEND
COUNCIL OF GOVERNMENTS

MEMORANDUM

TO: Board Members of the Coastal Bend Council of Governments
FROM: Mary Z. Afuso, Director of Planning and Economic Development
DATE: January 23, 2025
SUBJECT: Signature Authority for Texas Department of Transportation (TXDOT)

Background: Coastal Bend Council of Governments has been contracting with TXDOT to assist regional transportation planning since April 2022.

Summary: TXDOT's internal controls require a Board of Directors action to approve the signatory in their system. This action will add Emily Martinez as authorized signatory in the TXDOT automated system.

Financial Impact: TXDOT has budgeted \$10,000 for CBCOG in FY 2025

Comprehensive Economic Development Strategy Goal or Objective:

GOAL 2: Strengthen Resilient Infrastructure Investments; Objective 2.3: Transportation connectivity and mobility are enhanced

Staff Recommendation: It's the staff's recommendation that the signature authority be updated.

COASTAL BEND COUNCIL OF GOVERNMENTS

RESOLUTION NO. 4109

A RESOLUTION DETERMINING SIGNATORY AUTHORITY FOR COASTAL BEND COUNCIL OF GOVERNMENTS (CBCOG) WITH THE TEXAS DEPARTMENT OF TRANSPORTATION (TxDOT)

WHEREAS, CBCOG and TxDOT entered into an agreement for CBCOG to serve as the lead agency for TxDOT as approved by this body on May 20, 2022; and

WHEREAS the partnership described herein aligns directly with the CEDS Goal 2: Strengthen Resilient Infrastructure Investments and Objective 2.3 Transportation connectivity and mobility are enhanced, adopted by this Board during the October 2021 meeting; and

WHEREAS in accordance with 2 CFR 200.400© and FTA C 5010.1E, Ch II. Roles and Responsibilities of the Management Award, grantees are required to have the technical and managerial capacity to manage the grant; and

WHEREAS The person authorized to conduct fiscal business is no longer employed at CBCOG; and

WHEREAS TxDOT requires current documentation of signature authority (attached);

NOW, THEREFORE, BE IT RESOLVED, that the Coastal Bend Council of Governments adopts the attached documentation of signature authority to be compliant with the standards set forth by TxDOT.

Duly adopted at a meeting of the Coastal Bend Council of Governments this 23rd day of January 2025.

Judge David Krebs, Chair

ATTEST:

City of Corpus Christi Representative Mr. Peter Collins

CERTIFICATION OF SIGNATURE AUTHORITY

To: Texas Department of Transportation, Public Transportation Division

From: Governing Body Chair

Agency: Coastal Bend Council of Governments

Effective Date: January 23, 2025

I, **Judge David Krebs** (Name of Chair)

Chair (Title)

certify that the individuals listed in the table below have signature authority for the documents specified. Their signature is considered binding on the agency.

_____ (Signature)

Name/Function Title		
1. Emily Martinez Executive Director	<input checked="" type="checkbox"/>	All Documents
	<input type="checkbox"/>	Master Grant Agreement / Amendments
	<input type="checkbox"/>	FTA and TxDOT Certifications & Assurances
	<input type="checkbox"/>	Project Grant Agreements / Amendments
	<input type="checkbox"/>	Obligation Certification (Grant Application)
	<input type="checkbox"/>	Request for Reimbursement / Refunds
	<input type="checkbox"/>	Scholarships
2. Justin Pierce Accountant	<input type="checkbox"/>	All Documents
	<input type="checkbox"/>	Master Grant Agreement / Amendments
	<input type="checkbox"/>	FTA and TxDOT Certifications & Assurances
	<input type="checkbox"/>	Project Grant Agreements / Amendments
	<input type="checkbox"/>	Obligation Certification (Grant Application)
	<input checked="" type="checkbox"/>	Request for Reimbursement / Refunds
	<input type="checkbox"/>	Scholarships



MEMORANDUM

TO: Board Members of the Coastal Bend Council of Governments

FROM: Viola Monrreal, Director of Area Agency on Aging

DATE: January 24, 2024

SUBJECT: Contract Amendment Changing Hourly Rate for VIP Providers Inc.
2/1/2025 – 09/30/2027

Background: VIP Provider Services is a current contractor who has requested an amendment to increase their hourly rate from \$13.05 to \$14.95 for Respite and Provider Services for the provision of respite services. effective February 1, 2025.

Summary: VIP Providers Inc. provides supportive services through Title III-B and Title III-E funding for the provision of Respite and Provider services for caregivers of persons aged 60 and over through the Area Agency on Aging of the Coastal Bend.

Financial Impact. There is a financial impact on family members and/or caregivers which in most cases go without assistance or would have to pay out of pocket. Provider and/or respite services can be quite costly from \$14.00 to \$25.00 per hour depending on the contractor and number of hours needed. The AAA of Coastal Bend sets aside funds and allocates a dollar amount per family that can be utilized and provides respite to family caregivers.

Comprehensive Economic Development Strategy Goal or Objective:

GOAL 4: Support Community Well-Being; Objective 4.1: Quality of life programs and opportunities are made accessible to all Coastal Bend communities

Staff Recommendation: It's the staff's recommendation that the Contract Amendment for VIP Provider Services increasing their hourly rate be accepted.

**COASTAL BEND COUNCIL OF GOVERNMENTS
RESOLUTION NO. 4110**

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT AMENDMENT AGREEMENT FOR FFY2025-FFY2027 WITH THE FOLLOWING CONTRACTOR; VIP PROVIDERS, TO PROVIDE SUPPORT SERVICES FOR RESPITE IN-HOME AND PERSONAL ASSISTANCE AS A CONTRACTOR THAT WILL BE A PART OF THE AREA AGENCY ON AGING'S CONTRACTOR PURCHASE POOL FOR THE PROVISION OF SUPPORTIVE SERVICES FOR TARGETED OLDER PERSONS IN THE ELEVEN COUNTY COASTAL BEND AREA BEGINNING FEBRUARY 1, 2025- SEPTEMBER 31, 2027.

WHEREAS, the strategies relating to the provision of in-home and personal assistance supportive services (totaling approximately \$55,306 of Title III B Supportive Services funds \$ 51,600 in Title IIIIE Family Caregiver's Support Program funds, \$ 10,00 in State General Revenue funds III-E Match, \$20,000 in American Rescue Plan Title III-E, \$40,000 in PY III- E funds and program income of \$707.00 for a total \$177,613) through a contractor's direct purchase pool are part of the approved Area Agency on Aging's Action Plan for Fiscal Years 2024 - 2027; and

WHEREAS VIP Providers Inc approached Area Agency on Aging of the Coastal Bend to request to amend the contract for the sole purpose of increasing Respite In-Home and Personal Assistance Services from \$13.05 per hour to \$14.95 per hour and keep the Day Activity and Health Services the same rate of \$35.00 per hour. The amended contract would be for membership in a contractor's purchase pool with contracts ending in FY 2027 for the purpose of purchasing in-home and other supportive services for targeted elderly persons in an eleven-county area; and

WHEREAS, these agreements enable the Area Agency on Aging to purchase needed services on a client-by-client basis, including personal assistance, respect in-home, and other supportive services as outlined in the attached amendment Summary; and

WHEREAS, on January 13, 202, the Advisory Council on Aging met and discussed the amended contract and funding totaling \$177,613 which consisted of Title III B Supportive Services funds, Title IIIIE Family Caregiver's Support Program funds, State General Revenue funds III-E Match funds, American Rescue Plan Title III-E funds, PY IIIIE funds and Program Income for FY 2024 totaling \$177,613.

NOW, THEREFORE, BE IT RESOLVED, that the Coastal Bend Council of Governments authorizes its Executive Director to sign amended contract Agreement with VIP Providers Inc. to provide respite and provider services, contractor will become part of the Area Agency on Aging's contractor purchase pool for the provision of various supportive services for targeted older persons in the eleven county Coastal Bend Area effective February 01, 2025.

Duly adopted at a meeting of the Coastal Bend Council of Governments this 23rd day of January 2025.

Judge, David Krebs, Chairman

ATTEST:

City of Corpus Christi Representative Mr. Peter Collins