



**COASTAL BEND COUNCIL OF GOVERNMENTS  
REGIONAL LAW ENFORCEMENT  
TRAINING PROGRAM  
PROPOSAL PACKET  
2025 – 2027**

## **Bid Opportunities and Details**

CBCOG anticipates a two-year continuation grant, with up to **\$165,380** allocated for contracting with eligible training providers. The contract will be a **cost reimbursement** type, with a proposed grant period from **September 1, 2025, to August 31, 2027**.

- **Accredited academies** may bid on delivering the Basic Peace Officer Certification (BPOC) course and continued education courses. Academies currently conducting a BPOC course may be eligible for retroactive reimbursement.
- **Individual TCOLE training providers** may bid on offering continued education courses.

## **Perimeters**

- All interested parties must be in compliance with the **Texas Administrative Code (37 TAC Part 7)** and all rules established by TCOLE. Training courses should not duplicate TCOLE-approved online or distance learning courses unless they are expanded to include additional topics.
- The maximum rate for these courses from a single vendor will not exceed **\$81.25 per hour**, or **\$650.00 per day**. The total contract cost should not exceed the anticipated grant amount of \$165,380. Travel expenses directly related to providing training throughout the 11-county CBCOG region may be reimbursed based on Texas Office of the Comptroller guidelines.

## **Required Proposal Documentation**

The following information and documents are to be submitted:

- **Letter of Interest**
- **Resume** detailing the training provider's background and experience
- **Proof of TCOLE accreditation/approval** (copy of certificate).
- **Responses to the following questions:** (use additional sheet if necessary)
  - What is your goal as a training provider?
  - Does the provider use a management system to track grant spending?
  - Does the provider use accounting practices for financial record-keeping and accounting?

- Explain the system/process the provider will use to generate reports and/or data for planning and reporting.
- Is the provider currently on probationary status with TCOLE?
- Select the type of audit/monitoring results received from TCOLE in the past five years (select all that apply):
  - \_\_\_ Good (passed)
  - \_\_\_ Fair (passed, room for improvement)
  - \_\_\_ Poor (failed/probation)
- Comment on audit results (optional):

Continue to next page for **Statement of Work**.

## STATEMENT OF WORK

This Statement of Work (SOW) outlines the services required by the Coastal Bend Council of Governments (CBCOG) from accredited training academies and individual training providers in response to the Invitation for Bid Proposal dated August 6, 2025. Bidders must complete this SOW as part of their formal proposal packet.

### I. Scope of Work

The selected contractor(s) shall provide the training services outlined in the Invitation for Bid Proposal for the grant period of September 1, 2025, to August 31, 2027. This includes conducting a Basic Peace Officer Certification (BPOC) course and/or various continued education courses as requested by the CBCOG.

### II. Pricing and Enrollment

Bidders are required to provide a detailed cost breakdown and proposed student capacity for the two-year grant period.

#### A. Course Cost

Bidders must detail the cost for each training course they intend to provide. The pricing structure should adhere to the maximum rates outlined in the Invitation for Bid Proposal (\$81.25 per hour or \$650.00 per day) and ensure the total contract cost does not exceed the anticipated grant amount of \$165,380.

*Note: For continued education courses, bidders may provide a cost per student or a flat rate per course. Please specify your pricing structure.*

Course	Course Hours	Proposed Cost Per Student	Total Cost for Course
Basic Peace Officer Course	736		
Basic Jail Course	160		
ALERRT Level I	16		
Canine Encounters	4		
Child Abuse - Intermediate	24		

Course	Course Hours	Proposed Cost Per Student	Total Cost for Course
Civil Process – Basic	20		
Corrections Firearms	24		
Crime Scene - Intermediate	40		
Crisis Intervention - Intermediate	40		
De-Escalation	8		
Federal/State Legislative Update	4		
Firearms Instructor	40		
FTO/CTO	24		
Instructor Course – Basic	40		
Interacting w/Deaf Drivers	4		
Laws of Arrest, Search & Seizure	24		
Missing and Exploited Children	4		
Patrol Rifle	24		
Supervisor Course - New	24		

Course	Course Hours	Proposed Cost Per Student	Total Cost for Course
Use of Force – Intermediate	16		
<b>TOTAL</b>			

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### B. Program Capacity and Total Cost of Course

Bidders must clearly state the number of students they can put through each program over the two-year grant period (September 1, 2025, to August 31, 2027). This information is critical for CBCOG's planning and resource allocation.

Course	Number of Students per Program Offering	Number of Program Offerings per Year	Total Number of Students over Two Years	TOTAL COST OF COURSE
Basic Peace Officer Course				
Basic Jail Course				
ALERRT Level I				
Canine Encounters				
Child Abuse - Intermediate				
Civil Process - Basic				
Corrections Firearms				
Crime Scene – Intermediate				

Course	Number of Students per Program Offering	Number of Program Offerings per Year	Total Number of Students over Two Years	TOTAL COST OF COURSE
Crisis Intervention – Intermediate				
De-Escalation				
Federal/State Legislative Update				
Firearms Instructor				
FTO/CTO (Field/Communications Training Officer)				
Instructor Course – Basic				
Interacting w/Deaf Drivers				
Laws of Arrest, Search & Seizure				
Missing and Exploited Children				
Patrol Rifle				
Supervisor Course – New				
Use of Force – Intermediate				
<b>TOTAL</b>				

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**C. TOTAL PROPOSED COST FOR BID**

Bidders must include the total cost for bid proposal.

<b>Total Cost for Bid Proposal</b>

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**III. Certification and Signature**

**I, the undersigned, certify that the information contained in this proposal is accurate and complete to the best of my knowledge. I understand that any false or misleading information may result in the disqualification of this bid. I am authorized to submit this proposal on behalf of the proposing organization.**

**Name of Training Provider Bidding Organization/Bidder:**

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**PRINT**

**Certified and Submitted by:**

\_\_\_\_\_  
**Name (Print)**

\_\_\_\_\_  
**Title (Print)**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

END OF PROPOSAL PACKET

SEE NEXT PAGE FOR SUBMISSION INSTRUCTIONS



## INSTRUCTIONS FOR SUBMISSION

- **Submission Deadline:** Proposals must be submitted by **5 PM on August 26, 2025**. Late submissions will not be considered.
- **Submission Method:** Packets must be submitted in person or via general/certified mail in a sealed envelope clearly marked –

### SEALED PROPOSAL – DO NOT OPEN ATTN: Luci Rios

- Email submissions **will not** be accepted.
- **Mailing/Delivery Address:**

Coastal Bend Council of Governments  
Criminal Justice Training Program  
Attn: Luci Rios  
2910 Leopard Street  
Corpus Christi, TX 78408

- **Public Opening:** All proposals received by the deadline will be publicly opened and read on **August 29, 2025, at 1:30 PM**, at the Coastal Bend Council of Governments, 2910 Leopard Street, Corpus Christi, TX 78408.
- **Contract Award:** Contracts will be awarded based on the best value to the responsible bidder(s) whose proposal is deemed most advantageous to the program.
- **Additional Information:** Further information will be provided to potential contractors contingent upon CBCOG receiving the anticipated grant funding.

For questions regarding proposal packet, please contact Luci Rios at  
**lucia@coastalbendcog.org** or **361-232-5334**.